



**JOINT UNITED STATES MILITARY ADVISORY GROUP
THAILAND**

**Planner's Guide
2020**

JUSMAGTHAI

General Guidance for Planners in Thailand

Updated 19 February 2020

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Introduction

PURPOSE OF DOCUMENT: This guide is designed to familiarize US planners in Thailand with the role of JUSMAGTHAI Joint Operations Division and present information gathered from different offices at JUSMAGTHAI to facilitate planning and augment the information contained in the Foreign Clearance Guide. Furthermore, it is designed as a single source compilation of information, advice, guidelines and rules. It is not meant as a comprehensive “how-to planning” book. Nor is it designed as substitute reading for the DOD Foreign Clearance Guide, DOD 400.54-G, Thailand section. Recommend planners secure a copy of the clearance requirements prior to starting the planning process.
<http://www.fcg.pentagon.mil/th>

JUSMAGTHAI RESPONSIBILITIES: Chief, JUSMAGTHAI, as Senior Defense Official (SDO), is responsible for the oversight, coordination, and monitoring of military exercises and events involving US forces in Thailand. He will provide guidance from the Chief of Mission (COM) [US Ambassador] to exercise planners. He will ensure that the exercise program fulfills the needs and objectives of the United States and the military services and complies with COM guidance.

EXECUTION: The US / Thai combined military exercise program will be coordinated exclusively through the Joint Operations Division. The Joint Operations Division will actively pursue its role as “honest broker” to ensure the interests of all agencies are best represented within the overall guidance of the COM. As “honest broker,” JUSMAGTHAI wants to ensure that US forces plan and execute effective and worthwhile exercise operations from both the US and Host Nation perspectives.

JOINT OPERATIONS DIVISION

MISSION STATEMENT: Schedule, coordinate, and supervise all bilateral and multilateral US exercises and events in Thailand. Administer all US Title 10 Programs in Thailand. Act as the interface between US and Thai military for exercises. Serve as JUSMAGTHAI J-3 Operations Section in the event of real-world contingencies affecting Thailand or requiring the use of Thai facilities by US forces.

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Bottom Line – If you need help with anything in this document contact JUSMAGTHAI. This document will answer many questions, but when in doubt contact JUSMAGTHAI

Keys to Communicating with JUSMAGTHAI Personnel

Direct contact with JUSMAG personnel is made easy and convenient to planners using the following considerations and information.

TIME – to save frustrations in the future, plan the time of your call to coincide with normal duty hours in Bangkok, Thailand. Bangkok is Zulu +7.

HOW – To call Thailand and make calls within Thailand certain rules apply.



DIALING INSTRUCTIONS

INTERNATIONAL FROM THE UNITED STATES & OTHER COUNTRIES:

Posted phone numbers on the internet and various publications will show Thailand phone numbers with a zero as part of the city codes and cell phone service providers. When dialing from the US or other countries INTO Thailand, DROP the first zero of the phone number. i.e. JUSMAGTHAI operator is 02-287-1036, so to call from outside Thailand dial International Access “+” or other international access number, then 66 - 2 - 287-1036.

NOTE: Some local phone systems in Thailand are six digit systems.

Mobile / Cell phone companies in Thailand use zero as the first digit of all numbers, followed by a 1, 6, or 9 depending on the service provider the user subscribes to in country. Once again, when dialing from the US or other countries INTO Thailand, DROP the first zero of the cell phone number

IN COUNTRY INSTRUCTIONS:

When dialing a number out of a hotel – you must first dial the number required to get an outside line. AND, you must make sure the hotel has activated your phone for calls outside the hotel.

Dialing a local or long distance in country number requires you dial the city code WITH a zero. Bangkok = 02 / Korat = 044 / Pattaya = 038

Calling a cell phone requires you dial the full 10 digit number. Calling a cell phone from a hotel phone may also result in long distance charges on your bill. That's the way the system works, arguing with the hotel cashier on check out isn't going to change it.

To call someone in the US from cell or regular phone, dial 0011 + area code + number.

 ACCESS #'S - **MCI**: 001-999-1-2001; **ATT**: 001-999-111-11; **Sprint**: 001-999-13877;
 e-fone: 001-809

JUSMAGTHAI KEY CONTACT NUMBERS (Annex M has full roster)

EMERGENCY: JUSMAGTHAI Duty Officer - after hours 081-633-3796
If unable to contact JUSMAGTHAI Duty Officer, call US Embassy Marine Corps
Desk 02-205-4044, 02-205-4108

JUSMAGTHAI Switchboard: 66-2-287-1036/1037/1038/1039/1040

Name/Title	Ext	Cellular	Email
COL Wayne Turnbull, USA, Chief of JUSMAGTHAI	103	063-215-2495	TurnbullPW@state.gov
LtCol John "Bam Bam" Baseel, USMC, Deputy JUSMAGTHAI	102	098-301-8178	Baseeljm@state.gov
MAJ Jay Malloy, USA, Director, Joint Training	109	081-927-0542	MalloyJF@state.gov
MSG Robin Sielert, USA, Joint Operations NCOIC/ SOF	300	084-751-2090	SielertRB@state.gov
LTC Hershberger, Brock, Joint Operations, SOF	303	065-731-4284	HershbergerBL@state.gov
Lt Col Morales, David, USAF, Joint Operations, Air Ops	402	098-954-4485	MoralesDJ@state.gov
MAJ Halliday, Robert, USA, Joint Operations, Ground Ops	611	065-731-4284	HallidayRA@state.gov
Lt Col Taravella, Frank, USAF, Air Capabilities	316	063-197-4063	TaravellaFA@state.gov
LTC Silvinio, Silvinio, USA, Land Capabilities	601	061-387-9771	SilvinioSS@state.gov
CDR Barlow, Luke USN, Maritime Capabilities	503	081-836-9572	BarlowLG@state.gov
MAJ Rovi, Martin USA, RM Officer	141	061-402-1458	MartinRM@state.gov
MSgt Schmitt, Eric, USAF, Contracting Officer	142	061-418-7253	SchmittER@state.gov
Mr. Antonisse, Richard, Force Protection Detachment	801	065-504-1869	AntonisseRH@state.gov
MSgt Chumphol Saengchaem (Bic)	181	081-816-5486	SaengchaemC@state.gov
Nurse Aoi, TRICARE	511	081-846-2932	Ppuangsilpa.th@jusmagthai.org
Nurse Tida, TRICARE	512	081-644-5518	Nursetida.th@jusmagthai.org
US Embassy, Switchboard			02-205-4000
For hospital listings see ANNEX A			
For Full Contact listing see ANNEX O			

JUSMAGTHAI Fax: +66-2-285-6228

STU III Secure Comm: Secure fax and voice up to "secret" available only at USEMB.
 Note: No SIPR or CLASSNET email on the JUSMAGTHAI Compound; primary means of e-mail communication at JUSMAGTHAI is unclassified.

ACCESS TO SIPRNET AND CLASSIFIED MATERIAL STORAGE

This is a limited asset and requires prior coordination for use/storage. TAD / TDY personnel with proper security clearance documentation should be identified in advance with only a limited number approved to use SIPRNET. Coordinate well in advance with JUSMAGTHAI Joint Operations Division component action officer for use of SIPRNET and storage/ processing of classified material during the exercise or TAD / TDY event.

US EMBASSY

Name/Title	Ext	Cellular	Office Phone	Office Fax
US Embassy Operator			02-205-4000	
DATT		081 840 3107	02-205-4982	02-255-4361
RSO		081 823 1407	02-205-4985	
Marine Security Guard Post – 1			02-205-4044 / 205-4108	
American Express Travel Office			02-205-4063	

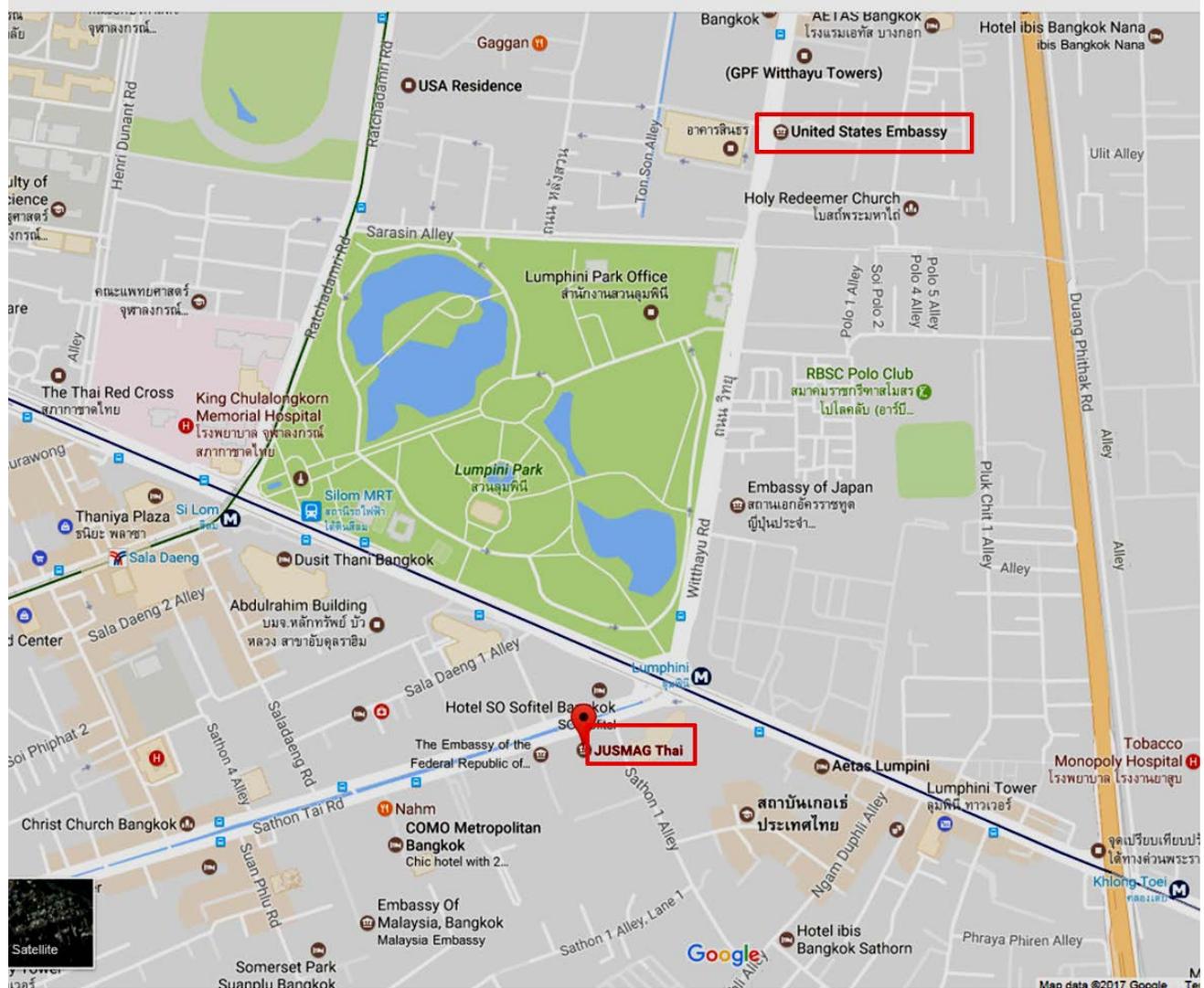
E-Mail addresses are posted and SIPRNET addresses are available if and when required. Contact your component representative.

The chief of JUSMAGTHAI is also the senior Defense Attaché Office for Thailand as well and has an office in both the USEMB Bangkok and JUSMAGTHAI. The Defense Attaché Office has the following secure means of voice and video communications. These are not manned 24 hours, but can be reached during business hours in Thailand or with proper coordination through your JUSMAGTHAI POC.

- VTC: 912-3695
- SVOIP: 302-428-0521
- TSVOIP: 919-0043 (Primary)
- TSVOIP: 919-0050 (Alternate)

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US Embassy and JUSMAGTHAI Strip Map



(If you search most Map Apps (google, Apple) for JUSMAGTHAI its comes out as the first result)

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PRE-DEPLOYMENT CONSIDERATIONS / REQUIREMENTS

Exercise / Event Planners will:

- Comply with all timelines in the DOD Foreign Clearance Guide, DOD 400.54-G, Thailand section for country / aircraft and personnel clearance requirements, and other policies / regulations. <http://www.fcg.pentagon.smil.mil>
- Comply with the Thailand specific clearance requirements prior to traveling to the planning conference or exercise / event. <https://apacs.dtic.mil/apacs/> and Individual Travel Tracker for leave/ TDY: <https://iatp.pacom.mil/>
- Notify all component and command representatives to ensure that all conference attendees are holding a valid passport for entry into the Kingdom of Thailand.
- Review hotel needs and decide on a billeting location and security measures in conjunction with the Forces Protection Measures appropriate for the established threat level and JUSMAGTHAI guidance if required.
- Publish the appropriate dress code to include uniform wear for all in-country travel, conferences and site surveys, as well as within the JUSMAG Compound and US Embassy if not specified in the Foreign Clearance Guide.
- Minimize the number of personnel in country.
- Comply with all Human Rights vetting requirements if applicable for your event.

PASSPORT – PASSPORTS ARE REQUIRED FOR TRAVEL INTO AND OUT OF THAILAND BY COMMERCIAL MEANS, as well as personnel arriving/departing via military aircraft from commercial airfields without proper PRE-coordination (mil aircraft only). Personnel arriving in Thailand without a passport should not expect and will not receive assistance from JUSMAGTHAI or the US Embassy to enter the Kingdom without a valid passport and may be processed for deportation on the spot by Thai customs officials. Orders and I.D. Card are not sufficient to enter the Kingdom through commercial channels. Passports are absolutely required. Members arriving at the airport without

passports will not be permitted entry into the Kingdom and will be immediately returned to their port of origin

AIRPORT ENTRY STAMPS – Personnel arriving in Thailand via commercial carrier will receive an immigration entry stamp that permits the traveler to remain in country for 30 days on a tourist visa. **Personnel must obtain a 90-day visa prior to arrival in Thailand if staying in Thailand more than 30 days. It is not possible to get a 90-day visa once you are in Thailand. Visa extensions in country are extremely difficult, expensive, and time consuming to obtain. If there is even a possibility that you might be in Thailand more than 30 days, get a 90-day visa from your closest Thai consulate or embassy prior to coming to Thailand.**

VISA – VISA REQUIREMENTS FOR THAILAND are well defined in the DOD Foreign Clearance Guide, DOD 400.54-G, Thailand section for all travel to the Kingdom of Thailand.

DO NOT OVERSTAY VISA / AIRPORT STAMP.

Visit <http://www.thaiimmigration.net/extending-your-thai-visa.html> for more information on extending past 30 days. There is a local Thai process for this which can be done. Do not use this as a course of action if it can be avoided by obtaining the proper visa prior to arrival in Thailand. <http://www.thaiimmigration.net/tourist-visa-for-thailand.html>

1. PERSONNEL NOT DEPARTING ON THE SPECIFIED EXIT DATE IN THE VISA ARE IN VIOLATION OF THAI LAW AND BECOME VULNERABLE TO THE ACTIONS OF THE THAI IMMIGRATION OFFICE.

2. US EMBASSY / JUSMAGTHAI DOES NOT ISSUE OR FACILITATE VISA EXTENSIONS.

EXIT LETTERS – JUSMAGTHAI will issue the exit letters required with **proper coordination and lead time.** Units are encouraged to anticipate the need for exit letters in advance. EXIT LETTER worksheet can be found in ANNEX B of this guide.

FORCE PROTECTION: Per Thai Law it is illegal to arm U.S. personnel off bases to include admin convoy moves between bases during exercises. Weapons must be crated and not inside the bus or vehicle for any movement off bases. Additionally, ammunition carried by U.S. personnel off bases or in convoys off bases is NOT permitted. There are NO requirements to arm U.S. Personnel for FP purposes. There is NO U.S. – Thai Status of Forces Agreement (SOFA) or a Visiting Forces Agreement (VFA). This means that Thai police are not legally obligated to relinquish jurisdiction of U.S. military personnel, and service members can be prosecuted in local courts for violations of Thai laws. There are no provisions to arm U.S. personnel for security or force protection roles. Thai military and law enforcement personnel are responsible for all armed escorts of convoys, security of personnel and equipment, and armed response for force protection of U.S. service members.

An in-depth Brief on Force Protection can be found at <http://www.jusmagthai.com/main.html>

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HEALTH CONSIDERATIONS IN THAILAND

FOOD AND WATER

Drink only boiled or treated water, canned or bottled beverages (fruit juices, soft drinks), beer and wine. Choose national or international brands of bottled water over local bottled water when possible. Avoid ice, as it may have been made from unsafe water. Avoid foods sold by street vendors, foods in buffet lines, pre-peeled fruits, vegetables, salads, un-pasteurized milk and milk products, raw or undercooked meat and shellfish.

DIARRHEA

Traveler's diarrhea is common and a high risk when living in areas outside of hotels and tourist resorts. The most important treatment for diarrhea is to replace the lost fluid. Occasionally anti-diarrhea medication and/or antibiotics may be required. Seek medical help if the problem lasts longer than 24 hours.

VACCINATIONS

Ensure that all vaccinations are current IAW component medical requirements for worldwide duty. Have your immunizations reviewed by competent medical authority prior to departing home station in enough time to be prepared for duty in Thailand.

COMMUNICABLE DISEASES

Rabies: Risk of rabies infection is present in Thailand. Dogs most often harbor the disease. Thus, all travelers should avoid stray dogs as well other animals. *However*, any traveler sustaining any animal bite should immediately cleanse the wound with copious amounts of soap and water and seek medical attention the same day, regardless of immunization status.

Malaria: The risk is limited to rural forest/jungle areas rarely visited by travelers-primarily border regions with Burma and Cambodia. WHO reports there is no risk in the main cities.

Cholera: Cholera is not present in Thailand.

Dengue Fever: Risk for dengue fever is present throughout the year. Dengue fever is transmitted by the Aedes mosquito, which tends to feed during the day, especially in the morning and at twilight. These mosquitoes also tend to inhabit urban centers, but are in rural areas as well. Therefore travelers should avoid insect bites by taking anti-insect precautions during the day.

Japanese Encephalitis: Consider vaccination if staying more than 30 days. The virus that causes Japanese Encephalitis is transmitted by infected culex mosquitoes tend to inhabit rural agricultural areas, such as rice-growing and pig-framers regions. Risk is present year round, but increases during the monsoon season (May-November).

Filariasis: Risk for Malayan and Bancroftian Filariasis, a disease caused by roundworms that is transmitted through the bite of mosquitoes, is present in rural areas of Thailand. All travelers should take anti-insect precautions to avoid mosquito bites.

HIV in Thailand: Present and accounted for – TAD/TAD / TDY personnel should receive a comprehensive briefing prior to arrival in Thailand on HIV/AIDS and discipline themselves accordingly. Abstinence is the only 100% effective prevention measure.

HIV and blood donations in Thailand: The most reliable blood bank in Thailand is the deployed forces assigned to your exercise or event. Make serious preparations before leaving home station to know the blood types of all deployed personnel.

HOSPITALS IN THAILAND -

Professional and state of the art medical facilities are available in Thailand. However, with the varied and sometimes remote locations for exercises it is recommended that the planning conferences include medical planning to a degree that hospital locations and capabilities be identified for the area involved. A list of hospitals by region is included in ANNEX A. Any hospital surveys / assessments will be coordinated through JUSMAGTHAI TRICARE nurses and the Force Protection Detachment for DIA Approved Hospital Assessments templates. Approval for hospital surveys / assessments are approved within 2-3 business days.

MEDEVAC AND MEDICAL CARE

MEDEVAC: During the planning conference(s), exercise planners will develop a Medevac plan from exercise site to Bangkok. This should include:

- a) Transportation to nearest suitable clinic/hospital to stabilize patient.
- b) Transportation plan to get patient to Bangkok.
- c) Notification of JUSMAGTHAI as soon as possible.

JUSMAGTHAI will arrange ambulance to meet patient at Bangkok Airport if required and assist in arrangement of follow-on treatment at an appropriate Bangkok Hospital. If required JUSMAGTHAI / TRICARE will also coordinate Air Medevac from Thailand to Okinawa or USA as appropriate.

DENTAL – Is handled in a similar manner to any other, contact tricare for local coverage.

IN BANGKOK- Deployed US personnel in Bangkok may receive limited medical services at the JUSMAGTHAI compound from Nurse Tida (ext. 512) or Nurse Aoi (ext. 511). They can also arrange appointments with Bangkok hospital physicians.

OUTSIDE BANGKOK: Contact Nurses Tida or Aoi or Joint Ops prior to the site survey or exercise event to obtain hospital information for medical treatment.

At a minimum the following info should be obtained from the hospital:

(1) Capabilities

- number of beds
- Number of Emergency Room beds
- Burn unit
- X-ray and CT (CAT scan)
- Snake bite serums
- Ambulance availability
- Helo-pad
- 24 hours doctor availability

(2) Points of Contact

- Emergency Phone number(s)
- Admin/Bill payment POC/phone

(3) Payment System: Familiarize the Hospital Admin Rep with JUSMAGTHAI reimbursement system.

Medical Care Payment System

Overview: The system is designed to allow the deployed US active duty service member (patient) to receive treatment at Thai Hospital and pay no money out-of-pocket. The exercise planner should familiarize the Hospital Admin Rep with the JUSMAGTHAI payment system during site survey or at least prior to exercise start, to assure hospital compliance. Provide Hospital copies of forms (ANNEX A). This system is applicable to all branches of US military.

TRICARE PACIFIC LEAD AGENCY announces that effective 10 April 2001, all active duty TAD / TDY, on leave, or otherwise transiting through Thailand should call first to Nurse Tida (ph:02-287-1036 x512 or 081-375-6142) to coordinate urgent/emergency healthcare. Contact Nurse Tida prior to conducting site surveys to review these procedures to be able to communicate them to Hospital Management.

In order to process the medical billing, the following documents are required:

1. A copy of Military ID Card (both sides of card)
2. A copy of TAD / TDY orders

In an extreme case, if for some reason the hospital demands immediate payment, JUSMAGTHAI may reimburse the patient (or the service member who paid on patient's behalf). In this case, the forms should be filled out the same way. Instead of leaving them at hospital, bring them back to JUSMAGTHAI. JUSMAGTHAI will require a Xerox copy of military ID and TAD / TDY orders of the patient (and the payer, if not the same).

JUSMAGTHAI / Tricare POC's for health care cost reimbursement:

Nurse Tida, 02-287-1036 ext. 512, cell: 081-375-6142

Nurse Aoi, 02-287-1036 ext. 511, cell: 081-846-2932

Resource Management Office, 02-287-1036, ext. 141

ANNEX A has an embedded Adobe file with a list of hospitals and other medical information it is highly suggested that planners contact JUSMAGTHAI Tricare for the most up to date information

FUEL ISSUES:

Fuel support demands coordination prior to deployment!

For exercises you shall coordinate requests for fuel through DLA Energy Pacific at least 30 days in advance of the exercise start date for proper funding allocation. The Point of Contact at DLA and DESC are:

Kristine G. Davidson
DLA Energy Pacific
1025 Quincy Ave., Bldg 479, Suite 2000
Pearl Harbor, HI 96860-4512
DSN PH: (315) 473-0101
COMM: 1-808-473-0101
Fax: 1-808-473-4232
kristine.davidson@dla.mil
EnergyPacific-GuamCAS@dla.mil

**For billing/payment matters only
Charles Pope - Retail Fuels Manager
DESC-RRF - Bldg 1621-K
2261 Hughes Ave STE 128
WHAT CITY AND STATE??
DSN 945-0257/Com 210-925-0257
FAX DSN 945-9520/Com 210-925-9520
EMAIL: cpope@desc.dla.mil

PTT is the primary vendor for exercise fuel requirements in Thailand. Units must understand that the Multi Service Card (MSC) is not universally accepted in Thailand. The MSC may be used in Utapao (VTBU), Don Muang (VTBD), Chiang Mai (VTCC) and Udon Thani (VTUD); also, during Cope Tiger and Cobra Gold, the MSC is also accepted at Korat. In some cases, 3rd party vendors may be available to accept the MSC at other locations, on a pre-coordinated basis. The MSC is not accepted at Thai military air bases such as Takhli, and Kok Katiem. Prior to deployment, the unit's logistics officer must coordinate all exercise fuel requirements with DLA and DESC to ensure payment authorization is approved off of their existing intra-plane contract. DFAS Columbus pays PTT directly via electronic funds transfer.

JUSMAGTHAI and the US Embassy no longer handle exercise fuel payments using MIPRs or any other funding documents. Remember, proper planning and coordination for fuel support is absolutely essential.

For all the latest AERODOME, EN-ROUTE, and AERONAUTICAL CHART please reference the Civil Aviation Authority of Thailand (CAAT) at the following

webpage <https://www.caat.or.th/en/archives/category/data-research-en/aeronautical-information-publication-aip-eng> and <https://ais.caat.or.th/> in addition to consulting with JUSMAGTHAI AIR OPS Officer prior to coming into the country for Fuel and other Air considerations.

See Annex M for AML's DoD Aircraft Support Thai Locations

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HOLIDAY PLANNING FACTORS

Event planners will need to keep both US and Thai holidays in perspective when scheduling an event in Thailand. The U.S. Embassy and JUSMAG Thai will observe the following Thai and American holidays in 2020.

January 1	Wednesday	New Year's Day	American
January 20	Monday	Martin Luther King, Jr's Birthday	American
February 17	Monday	Presidents' Day	American
April 6	Monday	Chakri Day	Thai
April 13-16	Mon-Wed	Songkran Festival	Thai
May 4	Monday	Coronation Day	Thai
May 25	Monday	Memorial Day	American
June 3	Wednesday	H. M. Queen Suthida Birthday	Thai
July 3	Thursday	Independence Day (Observed)	American
July 28	Tuesday	King Maha Vajiralongkorn Bodindradebpayavarangkun's Birthday	Thai
August 12	Wednesday	H. M. Queen Sirikit's Birthday	Thai
September 7	Monday	Labor Day	American
October 12	Monday	Columbus Day	American
October 23	Friday	Chulalongkorn Day	Thai
November 11	Wednesday	Veterans' Day	American
November 26	Thursday	Thanksgiving Day	American
December 7	Monday	H.M. late King Bhumibol Adulyadej's Birthday (Observed)	Thai
December 25	Friday	Christmas day	American

Other Thai holidays not observed by the US Embassy, but are observed by Thailand and are non-working days are generally around these dates each year:

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PLANNING CONFERENCES / SITE SURVEYS

PLANNER CONSIDERATIONS AND GUIDANCE

Planning Conferences and Site Surveys will be conducted on a schedule agreed upon by the U.S. Forces component(s) and major commands involved, RTARF / component(s) and major commands involved and JUSMAGTHAI. Depending on the size and scope of your event, and the services involved, not all of the items listed in this chapter will be applicable. Most events will not have each one of the various planning conferences listed in this chapter. Some events may only have one planning conference or site survey, and all deliverable products will likewise need to be completed at that time. Appropriate lead time must be afforded to insure as few surprises and changes as possible.

- **No U.S. DOD personnel will visit / survey a Thai military installation or hospital without prior JUSMAGTHAI coordination and approval. Any component agency or individual desiring to conduct a survey must coordinate through JUSMAGTHAI prior to the planning conference.**
- Surveys must be conducted in conjunction with exercise planning conferences (for example, IPC, MPC, FPC).
- Requests for surveys outside of established conferences will be considered on a case-by-case basis only and must be accompanied with full explanation to justify an exception to host nation policy.
- Occasionally, JUSMAGTHAI may deny requests for surveys if the area has already been inspected and additional surveys are deemed unnecessary or if there is insufficient time to properly coordinate with RTARF.
- Contact the JUSMAGTHAI Action Officer to review exercise requirements prior to and during conferences.
- Operations - Enter the planning conferences with the appropriate DRAFT documents for exercise planning purposes, e.g. a draft Combined Air Operations Guide (COAG) and In Flight Guide with documents becoming more finalized toward the Final Planning Conference.

- Logistics - Enter the conference prepared with a DRAFT version of all applicable logistics and administrative documents, e.g., Terms of Reference (TOR), Base Support Agreement (BSA), Exercise Support Agreement (ESA), Administrative Procedures Agreement (APA), and all known Mutual Logistic Support Requests (MLSRs). For the sake of brevity, this Guide will generally refer to the various types of these logistics documents as an APA.
- Be prepared to brief Thai counterparts on what US can and cannot reimburse.
- Expect / Plan to support reimbursement for U.S.-driven costs to the host base - current reimbursement to RTAF for after-hours airfield support varies by tasking and base. RTAF typically states that they require extra resources and equipment to operate an airfield after hours (electricity for the tower / crash truck/ ambulance on standby etc.). The required support and rate of reimbursement, plus agreed stipulations regarding non-payment in the case of maintenance problems, weather etc should be incorporated in Mutual Logistics Support Requirements (MLSRs), Administrative Procedures Agreement (APAs), Base Support Agreements) (See Annex D for example APA and Annex G for definitions and worksheets). Capture expected costs in Thai Baht vice US Dollars.
- Review Thai holiday calendar in Chapter 4. Like the US military, Thai military are generally not keen on working the weekends / holidays.
- In coordination with JUSMAGTHAI, ensure that all required planners are available at the conference. EXAMPLE - If US exercise will be planned with the Royal Thai Army (RTA) utilizing a Royal Thai Air Force (RTAF) base during an exercise that does not involve RTAF exercise participation at that same location, provide date / time of operations to JUSMAGTHAI prior to the planning conference. JUSMAG will coordinate to have a RTAF planner available or with RTA, or to energize RTA to ask RTAF for airfield use authorization. Failure of such coordination normally precludes RTA participation in air ops at that field. This same guidance applies to any situation where the area (airfield / drop-zone / range) is owned by a different Thai component than the Thai user.

PLANNING CONFERENCE DELIVERABLES TO JUSMAGTHAI

While each US command planning and executing an event / exercise will have unique deliverables for their respective commands, the below are specific deliverables required for JUSMAGTHAI to support the planning cycles and execution of Events / Exercises with the Royal Thai Armed Forces / Thai Service Components and the US Embassy.

CONCEPT DEVELOPMENT CONFERENCE / WORKING GROUP

The CDC is a high-level conference often convened to define the scope and broad goals for joint or Theater Security Cooperation (TSC) direct impact exercises. CDCs are typically held approximately 8 months or more before the planned execution date and may or may not require a site selection survey. The following is a list of deliverables to JUSMAGTHAI Joint Operations following a CDC:

- a. Overall Exercise Design, Concept, and Objectives

- b. Participating Countries/Units.
- c. Identify Title 10 projects (i.e. DCCEP, HCA) and related procedures.
- d. Joint Exercise Life Cycle published or follow-on conference / working group schedules for planning the exercise with Thai counterparts.

INITIAL PLANNING CONFERENCE

Detailed exercise planning efforts begin with an IPC and may include an Initial Site Survey (ISS) to capitalize on available manpower and expertise. Initial Planning Conferences will have multiple objectives and deliverables specific to the unit conducting the exercise. However, the following list is the deliverables to JUSMAGTHAI Joint Operations following an IPC:

- a. Overall Exercise Design, Concept, and Objectives.
- b. Participating Countries/Units.
- c. Exercise Command and Control organization.
- d. CONOPS, Course of Action (COA) Development.
- e. Exercise Scenario refinement.
- f. Identify US and Thai, other participating nation force lists / units participating and locations.
- g. Component training and exercise objectives for all key portions of the exercise (i.e. CPX, HCA, FTX, TTX, etc.).
- h. Initial deployment and redeployment schedule. If a Middle or Final Planning Conference are deemed unnecessary, a Final Exercise Plan of Action and Milestones (POA&M) covering end of IPC through execution is required (see time line of requirements, Annex K.).
- i. Joint and component responsibilities for planning/preparation and execution of the following events: Opening Ceremony, Combined Arms Live Fire Exercises, Closing Ceremony, and any HCA dedication or ceremony.
- j. Develop initial host nation mutual logistics support request Mutual Logistics Support Requirements (MLSRs), Administrative Procedures Agreement (APAs), Base Support Agreements.
- k. Identify shipping/customs requirements (customs chapters 7 through 9).
- l. Coordinate with JUSMAGTHAI for movement of sensitive items / ammo from embarkation to training area and back for reembarkation to include National Council for Peace and Order (NCPO) permits and Thai escorts.

- m. Identify and coordinate In-country contracted support requirements. Determine if JUSMAGTHAI Resource Management Office (RMO) will be required to cover contracting requirements. If required, prepare all areas of support / contracting requirements per the format in Chapter 6, and coordinate a meeting with RMO to discuss requirements and timelines (see Annex K).
- n. If JUSMAGTHAI RMO is supporting, finalize all contracting requirements. MIPR to JUSMAGTHAI RMO is required 30 days prior to start of the exercise.
- o. Medical support plan to include MEDEVAC support plan
- p. Draft exercise Plan of Action and Milestones (POA&M).
- q. Key Lead Planner Points of Contact.
- r. Identify exercise-related Mission Essential Task List from which to derive exercise training events in order to support readiness requirements within the framework of Thailand Country Security Cooperation Plan Phase 0 objectives and priorities.
- s. Identify any Human Rights vetting requirements and initiate the vetting process (reference Annex L)

Following the IPC, provide the JUSMAGTHAI Joint Operations Action Officer the final products from the conference and any issues needing resolution prior to the next planning conference / workshop (i.e. MPC or FPC).

MIDDLE PLANNING CONFERENCE

If required, the MPC extends the detailed planning started at the IPC and results in much greater detailed guidance and coordination. The MPC may be omitted if budget restraints dictate or timing of the Joint Exercise Life Cycle (JELC) does not allow for the MPC, in practice MPCs are rarely held. In such a case, planning at the IPC must be sufficient to ensure all objectives are met and can be worked electronically until the FPC. However, the following items are deliverable to JUSMAGTHAI Joint Operations following an MPC:

- a. Confirm overall Exercise Design, Concept, and Objectives.
- b. Confirm force lists of units and locations.
- c. Confirm in-country MEDEVAC procedures and medical force allocation.
- d. Finalize Final Planning Conference (FPC) / Final Site Survey (FSS) Plan to include locations, transportation, activities, and escorts as required.
- e. Refined Title 10 projects and related procedures.
- f. AT/FP site surveys and logistic coordination.
- g. In-country contracted support requirements.

- h. Establish Fuel/POL requirements.
- i. Continue coordination of shipping requirements (customs)
- j. Track and update Human Rights Vetting as required.

FINAL PLANNING CONFERENCE

The FPC serves as the venue to finalize plans, logistics, contract issues, communications, country-specific concerns, and any other matters that may arise. The FPC is often associated with a Final Site Survey (FSS). The following list contains deliverables to JUSMAGTHAI Joint Operations following an FPC:

- a. Final Exercise/Event Design and Objectives.
- b. List of Participating Countries/Units.
- c. Exercise Command and Control.
- d. Final Concept of Operations (CONOPS) / Exercise Plan
- e. Finalized US, Thai, and other participating nation force lists / units participating and locations.
- f. Established component training and exercise objectives for all key portions of the exercise (i.e. CPX, HCA, FTX, TTX, etc.).
- g. Initial deployment and redeployment schedule.
- h. Final Joint and component responsibilities for execution of the following events: Opening Ceremony, Combined Arms Live Fire Exercises, Closing Ceremony, and any HCA dedication or ceremony.
- i. Final host nation mutual logistics support request (MLSRs), Administrative Procedures Agreement (APAs), Base Support Agreements.
- j. Inform personnel of Customs/shipping procedures and support per Chapters 7 through 9.
- k. Finalize In-country contracted support requirements. If JUSMAGTHAI RMO will be requested to cover contracting requirements, prepare all areas of support / contracting requirements per the format in Chapter 6, and coordinate a meeting with RMO to discuss requirements and timelines. MIPR to JUSMAGTHAI RMO is required 30 days prior to start of the exercise.
- l. Final Medical support plan to include MEDEVAC support plan
- m. Final Exercise Plan of Action and Milestones (POA&M) covering end of FPC through execution.

- n. Key Lead Planner Points of Contact.
- o. Finalized exercise-related Mission Essential Task List supporting readiness requirements within the framework of Thailand Country Security Cooperation Plan Phase 0 objectives and priorities.
- p. Final Exercise Plan (EXPLAN) and finalized supporting documents (e.g. a draft Combined Air Operations Guide (COAG) and In Flight Guide with documents; Base Support Agreement (BSA), Mutual Logistic Support Requests (MLSR), or Administrative Procedures Agreement (APA) and requirements spreadsheet
- q. Confirm Human Rights Vetting is on track or complete.

Following the FPC, provide the JUSMAGTHAI Joint Operations Action Officer the final products from the conference and any issues needing resolution prior to execution of the exercise/event.

PLEASE NOTE: After the FPC, the Thai military staffs exercise plans for approval by their service headquarters. Therefore, it is difficult to add events after the FPC.

OTHER PLANNING CONFERENCES

Other conferences or site surveys may be necessary depending on the exercise scope and location (e.g. HCA nomination survey). Any additional conferences must be coordinated through JUSMAGTHAI Joint Operations.

During and After Exercise / Event Execution:

- a. Ensure all MLSRs are paid in a timely manner and copy JUSMAGTHAI Joint Ops on the tracking document. The purpose of Joint Ops receiving the tracking document is to answer potential questions from Thai military units receiving payments.
- b. If exercise / event has allocated DCCEP funds, DCCEP (Forms should be completed throughout exercise, end of day reporting item) (See ANNEX G)
- c. Ensure consolidated DCCEP forms are submitted with unit conducting exercise cover Letter to JUSMAGTHAI. JUSMAGTHAI will produce a cover letter and send to USPACOM for MIPR of funds. Once JUSMAGTHAI RMO receives the funds, the appropriate Thai units will receive the validated amounts.

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JUSMAGTHAI RM CONTRACT AND SUPPORT

Introduction

This chapter will provide a brief overview of the contracting process. The JUSMAGTHAI Contracting Officer (KO) provides exercise related contracting support, planning, and guidance to deploying units to Thailand. Since there is only one Contracting Officer providing support for all operations, allow sufficient time for your questions and contracting support. The JUSMAGTHAI KO's contact information is:

HQ JUSMAGTHAI

ATTN: Resource Management Office

APO AP 96546-5000

011-66-2-287-1036 ext 142

Fax 011-66-2-286-9271

Office +66-2287-1036 x 142

What is a Contracting Officer

The Contracting Officer and Ordering Agent are the only personnel authorized to obligate US Government funds. This is done by a written contractual document such as a Blanket Purchase Agreement (BPA), and Purchase Order (PO). Actions by any person other than a Contracting Officer or Ordering Agent (*which causes a contractor to perform services or deliver supplies without a contractual document or is beyond the scope of an existing contract*), is an unauthorized commitment. Unauthorized commitments are taken seriously by DoD because they cause harm to the US Government, the vendor and the person committing the act. Unauthorized comments are referred to the SM's commander, the Chief of JUSMAGTHAI, the Staff Judge Advocate's Office, and the Director, Air Force Installation Contracting Agency-PACAF for resolution. Unauthorized commitments are punishable under UCMJ. If the unauthorized commitment cannot be adjudicated (ratified), then the member committing the offense will be held financially liable. Remember, if you need additional support that is not part of the contract, or changes the contract no matter how trivial, contact the JUSMAGTHAI Contracting Officer for guidance.

What the Contracting Officer Supports

There are a significant number of training exercises conducted in Thailand every year. Early and detailed coordination with the Contracting Officer will ensure units are clearly instructed as to what requirements can and cannot be supported. JUSMAGTHAI will assist as much as possible to ensure units receive first class contracting support. Large exercises such as Cobra Gold and Cope Tiger that require continuous contracting support may deploy with their own Contracting Officer if they chose to. For these exercises the

JUSMAGTHAI Contracting Officer will provide assistance to the deploying Contracting Officer for vendor sources in the local area. Some large exercises and planning conferences can be supported but it is highly recommended that units contact the Contracting Officer before considering this option. **Advance coordination and planning is the deploying units' responsibility to ensure adequate logistical support.**

Critical Steps to Receive JUSMAGTHAI Contracting Support

1. **Initial meeting with Contracting Officer:** Units must schedule a meeting with the JUSMAGTHAI Contracting Officer during the Initial Planning Conference or Pre-deployment Site Surveys to discuss any contract requirements for their units' mission or exercise. The meeting will review requested support, status of ongoing contract actions, review of funding etc.
 - a. The JUSMAGTHAI Contracting Officer's warrant is limited in types of support provided so early contact can mitigate potential problems for units. Units will provide the Contracting Officer with a detail list of anticipated requirements **NLT 30 days** before the start of the exercise / event. Requirements will evolve but early identification will alert everyone to potential problem areas or requirements that require extensive lead-times. Failure to provide the anticipated requirements in the specified time may result in delay or cancellation of the exercise.
2. **Funding Authority:** Military Interdepartmental Purchase Request (MIPR), DD Form 448 must be received and accepted at JUSMAGTHAI **NLT 30 days** before the start of the exercise / event to allow initiation of contracting actions. Units must provide a MIPR with sufficient funds to cover all expected costs, unexpected contingencies, and the Thai-Baht-US Dollar currency fluctuations. It is very important that units fully understand that no contracting support will be initiated until funding has been provided to JUSMAGTHAI RM and **contracts are not retroactive!** Failure to provide the MIPR in the specified time may result in delay or cancellation of the exercise.
3. **Leadership Responsibility:** Unit leadership is responsible to understand Federal contracting procedures to prevent violations of Federal Law, i.e.: unauthorized commitments. It is the responsibility of each member to adhere to Federal Contracting Laws and the Contracting Officer's instructions.
4. **Record Keeping:** All units are required to maintain a ledger to track the amounts spent on their MIPRs. This is not the JUSMAGTHAI Resource Management and Contracting Division's responsibility.
5. **POC to interact with Contracting:** It is recommended to assign 1-2 authorized persons to interact with the contracting office. These persons will request additional contracting support, request contract modifications, and report contractor's performance discrepancies. Allowing everyone to interact with our office or request changes to the contract is a recipe for a disaster. Keep it simple!

Failure to meet the above timelines and information in the proper format may result in delay or cancellation of the exercise /event.

- **MIPRs shall be forwarded to:**

HQ JUSMAGTHAI
Director Resource Management
APO AP 96456-5000
Tel: 011-66-2-287-1036 x141 / x140 FAX: 011-66-2-286-9271)

- Contact the Director of the Resource Management and Contracting Division at 011-66-2-287-1036 x141 for questions or additional support.

Purchase of approved DoD food sources

Purchase of foods with appropriated funds is authorized as long as it is an approved DoD source or locally approved by an US armed forces medical or public health professional. DoD approved sources can be find on the Public Health Command website:

<https://phc.amedd.army.mil/topics/foodwater/ca/Pages/DoDApprovedFoodSources.aspx>

To locally approve an establishment, please consult your agency's medical or public health unit.

Typical Services and Supplies Contracted for in Thailand

Cellular Phones

Coverage to certain areas, especially isolated or mountainous/hilly locations, is very poor so it may be prudent for units to bring a SAT Phone.

Medical Supplies

Most medical supplies are available in Thailand but are difficult and expensive to buy. Units requiring an extensive list of medical items should submit their requirements and funding at least two months in advance of exercise to ensure medical items are available.

Trucks (including flatbeds, cattle, and circus trucks), Cars and Vans

Vehicles with drivers are readily available throughout Thailand and cost is based on duration, distance traveled and location. It is imperative that units clearly identify the desired link-up locations, dates, and times. Be specific in needs for drivers (local to area, language capability, mileage per day and time per day).

Interpreters

Interpreters are readily available throughout Thailand and cost is based on location and hours needed. It is imperative that units clearly identify the desired link-up locations, dates, and times.

JUSMAGTHAI CONTRACTING OFFICE (RM) HAS THEIR OWN PLANNING GUIDE, REFER TO JUSMAGTHAI.COM

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SHIPPING GUIDANCE FOR ALL EXERCISES

Prioritized list of shipping methods

1. MILITARY AIRLIFT / SEALIFT TO THAI MILITARY AIRFIELD / PORT
2. US POSTAL SERVICE - USING EXERCISE APO
3. COMMERCIAL AIR AND SEA CARGO WITH SPECIFIC ADDRESSING REQUIREMENTS.

1. MILITARY AIRLIFT / SEALIFT TO THAI MILITARY AIRFIELD / PORT

Military movements to military installations require minimum coordination. It is much easier than commercial cargo air or sea container in terms of Host Nation coordination, and by far the easiest way In and out of Thailand. Military Air, in certain cases, is the only way to ship ammunition and hazmat from Thailand.

***Note, to the maximum extent possible, shipments arriving to Thai military installations should also leave from Thai military installations. In extreme situations coordination of outbound shipment via commercial means may be possible, but should NOT be a planning assumption.**

2. US EMBASSY POSTAL OFFICE AND PACKING INFO- US EMBASSY BANGKOK AND JUSMAGTHAI NO LONGER HAVE AN APO ADDRESS

Note: APO shipping was quicker, cheaper and easier than shipping via DHL or FedEx, which requires customs handling fees and international shipping rates. This is best for small scale exercises, SMEEs and conferences, but the size limitations make it impractical for larger events.

If sending items to JUSMAGTHAI in support of an exercise, planners may request an **Exercise APO Box**. Please provide the following information to JUSMAGTHAI **NLT 45 days** from your mission start date (POC is the JUSMAGTHAI Joint Support NCOIC, see POC list for contact information)

- Exercise name and projected start/end dates
- Specify that the location for mail delivery is JUSMAGTHAI
- Projected number of exercise participants.
- Primary service component that will participate in the exercise (ie: USA, USMC, USAF, USN). If more than one, specify the primary.

- POC information for your unit's primary mail handling person. This person must be mail handler certified. **(Unit mail handler needs to be in Thailand before main body arrives to handle all incoming and outgoing mail for your exercise). JUSMAGTHAI will not be responsible for your mail processing.**
- A signed letter from the Exercise Mission Commander or Executive Agent, on unit letterhead, with the names of all authorized mail handlers who may process mail for your exercise.

Once the above information is received, JUSMAGTHAI will forward your request for an Exercise APO Box to the US embassy Bangkok Post Office. Your unit will be responsible for coordinating any additional transportation and manpower required to process mail in the event that your ship excessive amounts of packages and mail.

3. COMMERCIAL CARGO and SPECIFIC ADDRESSING REQUIREMENTS

* Note, to the maximum extent possible, shipments arriving commercially should also leave commercially. In extreme situations coordination of outbound shipment via military means may be possible, but should NOT be a planning assumption.

A. EXPLANATION OF DOCUMENTS:

Air Cargo and Sea Container shipments require 2 documents to clear customs:

- (1) Commercial Bill of Lading (CBL) - This document is obtained from the commercial shipper that puts it on a plane or ship when it leaves the US. It can either be an Airway Bill (ABL) or a Seaway Bill (SBL). It must have the correct destination and consignee addresses on it or it will not clear customs. You may have to personally call or go to the shipper to obtain this document.
- (2) Unit Bill of Lading (UBL) - This document is produced by the unit it can come in several forms:
 - (a) REQUISITION AND INVOICE/SHIPPING DOCUMENT (DD 1149): Sometimes referred to as the Packing List, this is a detailed list of everything in the shipment, and must be 100% correct and final (no changes) once received by the Action Officer for processing the diplomatic customs clearance.
 - (b) Shippers declaration for dangerous goods (DD-2890): Required for all hazmat shipments. Also, if it is a ammo shipment there are two additional required documents: One document stating the DODIC, total number of rounds, number of boxes, and number of rounds per box. Additionally, you should include the appropriate service Training Ammunition Control Documents.
 - (c) The DD Form-1103 Government Bill of Lading is not normally relevant to the customs process, but may be required by the US

unit procedures, or in the rare instance that another Bill of Lading is unavailable.

B. ADDRESSING OVERVIEW:

- Consignee / To: The way a shipment is addressed depends on the exercise the shipment supports. The “Consignee” portion of the address in Form DD-1103 and the “To” portion of the address (block #2) in Form DD-1149 determine who is responsible for waiving duty fees. In most cases, this should be the sponsoring Thai partner military unit. It is crucial to designate the appropriate consignee when shipping via commercial air or sea. Never consign to the Military Sealift Command. If the consignee address is not correct, the sender must fix it by contacting the shippers and providing them an amended Government Bill of Lading (GBL) – see paragraph F. No in-country office (shipper, US EMB, JUSMAGTHAI) is able to amend the Consignee designation. If duty is not waived, expect exorbitant duty fees.
- Destination / Ship To - Mark For: The “Destination” portion of Form DD-1103 and the “Ship To – Mark For” (block #3) of Form DD-1149 should be the actual address that the shipment is going to. Also provide the exercise designation and phone number of in-country action officer.
- Thai/US Exercise - All shipments must be in support of a Thai/US exercise if duty is to be waived. The US Embassy General Services Office normally requires four to six weeks to process customs exemption paperwork.

C. SPECIFIC ADDRESS REQUIREMENTS:

Cobra Gold or other RTArF-level exercises

Consignee / To:
 (J3) Royal Thai Armed Forces
 127 Changwattana Rd, Laksee
 Bangkok, Thailand 10210
 Cobra Gold 2018 (or exercise name) and RTArF POC

Destination / Ship To - Mark For:
 Use the actual address that the shipment is going to. Also provide the exercise designation and phone number of in-country action officer.

Cope Tiger or other RTAF exercises

Consignee / To:
 Royal Thai Air Force HQ
 Don Muang, Bangkok, Thailand
 Cope Tiger 2018 (or exercise name) and RTAF POC

Destination / Ship To – Mark For:

Use the actual address that the shipment is going to. Also provide the exercise designation and phone number of in-country action officer.

Baker-Series Exercises - (AVOID SEA SHIPMENTS):

Consignee/ To:

Border Patrol Police Headquarters
Phaholyothin Road, Bangkok, Thailand 10400
Exercise Name and Thai POC

Destination / Ship To – Mark For:

Use the actual address that the shipment is going to. Also provide the exercise designation and phone number of in-country action officer.

JCETs and HMA events - commercial air cargo:

American Embassy
120 Wireless Road
Lumpini, Pathumwan
Bangkok 10330 Thailand
Attn: JUSMAG / (name of POC)

For Export process, we need the 1149's show

Shipper name to : AMERICAN EMBASSY,
120 WIRELESS ROAD, LUMPINI,
PATHUMWAN, BANGKOK,
10330 THAILAND.

Consignee to : UNITED STATES ARMY, **(example only!!)**
C CO 1ST BN 37TH SFG (A) **(example only!!)**
6000 CAMP SLAPPY RD **(example only!!)**
SAN ANTONIO, TX 78257 **(example only!!)**
--YOUR UNIT ADDRESS ESSENTIALLY---

D. COORDINATION PROCEDURES:

All shipping documents must be e-mailed to JUSMAGTHAI or the designated exercise Logistics Officer (if applicable for your event) as soon as available in order to allow in-country coordination, expedite Customs clearance, and minimize potential of paying storage fees.

Storage fees for air cargo: one baht per kilo per day for air cargo.

Storage fees for Sea Container: approx 6,000 baht if claimed within 6 days, after that storage fees increase.

In case of sea container shipments, send documents to JUSMAGTHAI as soon as the documents are available (generally 2 months prior to arrival of ship in Thailand, but send no later than 4 weeks prior).

Diplomatic waiver of customs fees:

For shipments in support of exercises arriving via commercial means, the JUSMAGTHAI or JIATF (Baker series) Action Officer (AO) will send a formal letter to the supporting Thai Host Nation requesting their endorsement for customs support. The AO must receive all required documentation from the U.S. exercise participants (see Annex K) to start the diplomatic customs clearance process.

The AO will be in coordination with the U.S. Embassy during this process in order to track issues and be the go between for the HN, U.S. Forces, and Embassy, and commercial shipper for any Thailand specific requirements.

Pallet Riders: Ensure that you submit copies of passports for any pallet / cargo riders to JUSMAGTHAI or the designated exercise Logistics Officer.

E. PLANNING CONFERENCE PRECOORDINATION

- Confirm appropriate addresses, procedures, storage and the documents that must be sent to JUSMAGTHAI or the designated exercise Logistics Officer (if applicable for your event).
- Ground movements of ammo require RTARF / BPP escort. Coordinate RTARF / Thai Police counterparts to confirm ammo escort from Cargo Customs to training site, as appropriate. Include escort and coordination agreement in APA.
- During large exercise Planning Conference(s), determine and meet with Customs Broker (see below); include Consignee representative (RTAF, J3 RTARF, etc) in meetings; also include Customs officials if possible. Discuss fees, payment (MIPR) procedures, time-lines, special rules for hazmat, ammo etc; roles and expectations with regard to air cargo and sea shipments.

F. INCOUNTRY BROKER / FORWARDERS

All shipments into Thailand should terminate in Bangkok. Exercise planners should designate the same broker / forwarder for the entire exercise to work with Thai counterpart unit and/or JUSMAG Thai to clear Customs and then to ship to final in-country destination.

Experienced Companies

OMEGA – Office number: 66-2-295-2801

Crown World – Office number: 66-2-249-0215

JVK – Office number: 66-2-379-4646

G. READDRESSING PROCEDURES / FIXING CONSIGNEE DESIGNATION

To amend the Consignee address, the unit sending the cargo must create an amended GBL and provide to shipper. Sending unit must obtain the shipper's amended documents (see earlier section on various documents shippers produce depending on type of shipment and goods being shipped). Sending unit must provide these documents to JUSMAGTHAI or the designated exercise Logistics Officer as appropriate.

H. SEA CONTAINER SHIPMENTS TO THAILAND

Addressing: (see previous section)

Time line: Anticipate at least 2 months for containers to reach Thailand from the west coast of the US.

Potential costs to consider / MIPR or OP Fund Requirements:

Import customs clearance charges
 Service charges
 Shifting on board charges
 Transshipments charges
 Lift on charges
 V. A. T. reduced charges
 Ground handling Fees
 Storage fees (if claimed within 6 days, after which fees increase).
 Follow on transportation fees

Planning-

- Confirm pick-up/transportation/storage plan. Is a crane needed?
- Confirm RTARF escort of ammo (if required) to training site from port and Customs Coordination - put in APA
- If above Ex Planning Guide guidance is followed, approx 10 days is required for container to clear customs after ship arrives.
- If above guidance not followed, expect significant delays.
- In Thailand there is no DODACC, as there is no US Military Port. No Military Sealift Command.
- **You will need a Shipping Agent or Customs Broker in Country SPECIFICALLY DISCUSS THIS WITH THE SHIPPING COMPANY.**

I. SHIPPING SEALAND CONTAINER FROM THAILAND

Contact JUSMAGTHAI and Customs Broker, 3 weeks prior to shipping outbound. Shipping Fees can be paid on delivery (in US). Of these fees, budget 20,000-30,000 baht for Thai portion. Shipping out hazmat and ammo is problematic. The Sterno canisters in some MRE's may be considered hazmat.

J. SHIPPING VIA AIR CARGO FROM THAILAND

Contact JUSMAGTHAI or the designated exercise Logistics Officer at least three weeks prior to re-deployment. The two main commercial shipping companies are:

DHL- Office number: 66-2-658-8262/8111

Emery- Office number: 66-2-643-0234

Do not contact US Embassy directly for assistance.

K. Notes:

Do not send radio equipment or medications in sea shipments for Baker Torch missions. The Border Patrol Police take 5 to 6 weeks to clear.

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Refer to Annex N for examples and further instructions on Billing

Some quick tips

Check all Math multiple times for DD1149s

Get paperwork in early, THERE WILL BE EDITS

If in doubt about any shipping CONTACT YOUR JUSMAGTHAI POC

SENSITIVE ITEMS / WEAPONS ARRIVING AS COMMERCIAL CARGO

It is highly suggested that you review this section prior to meeting with your Thai Component counterparts. Note the various requirements for shipping items / weapons via commercial passenger air / sea containers / commercial air shipment of ammo, including address guidance for cargo shipments.

Discuss the support requirements with RTARF / Thai Component counterparts during the planning conference (See Chapter 5), including the new National Council for Peace and Order approval letters required for entry and transport in country.

After the planning conference, inform JUSMAGTHAI in writing (SOCPAC Trip Report if JCET; in JIATF-W trip report for Baker-series exercises; or appropriate Trip Report in JCS or other exercise) concerning weapons / sensitive items / ammo arrival by:

- Military air.
- Commercial air.
- Cargo air.
- Sealand container.

Confirm to JUSMAGTHAI that the appropriate RTARF counterpart is prepared to support requirements:

- RTArF J3 in the case of Cobra Gold
- RTMC, RTN, RTA, RTAF for JCET's (as appropriate)
- RTA for Hanuman Guardian
- RTN for CARAT and Guardian Sea
- RTAF for Cope Tiger
- BPP for Baker-series exercises

Confirm that once RTARF has been provided the details of US personnel / weapons etc, RTARF will provide letter of validation to Director, Airport Passenger Customs, via JUSMAGTHAI, to verify that sensitive items are in support of Thai / US exercise.

Once RTARF is provided the details of US personnel / weapons etc., proper wording should show that the "US is providing the (BPP / RTA etc) ammunition for the purposes of (Thai / US exercise name)".

A Thai counterpart escort is required to meet you prior to departing the airport for follow-on transit to your destination.

Also identify and communicate request for JUSMAGTHAI to ask Thai Airways for a waiver for weapons carriage, if weapons need to fly on Thai Airways.

FOR BAKER SERIES AND JCET AMMO AND HAZMAT ARRIVING CARGO AIR

Confirm that once RTARF has been provided the details cargo, RTARF will provide letter of validation to Director, Airport Cargo Customs, via JUSMAGTHAI, to verify that ammo/hazmat is in support of Thai/US exercise.

RTARF should also confirm its ability to provide Thai officer to link-up with US officer to retrieve ammo / hazmat from Customs (Note that for Baker-series exercises the JIATF-W LNO is normally the in-country US escort; for JCET's this is normally an ADVON duty; for Cobra Gold and Cope Tiger - a dedicated logistics planner).

For shipment of cargo that is not AMMO or HAZMAT, RTARF coordination is not necessary for Bakers and JCET's (see Chapter 7)

FOR COBRA GOLD AND COPE TIGER – ALL CARGO ARRIVING VIA CARGO AIR

Confirm that once RTARF has been provided the cargo details, RTARF will provide letter of validation to Director, Airport Cargo Customs, via JUSMAGTHAI, to verify that cargo is in support of Thai / US exercise.

RTARF should also confirm its ability to provide Thai officer to link-up with US officer to retrieve ammo / hazmat from Customs (Note that for Cobra Gold and Cope Tiger the designated exercise logistics officer is normally the US escort officer).

FOR COMMERCIAL SEA SHIPMENTS ALL EXERCISES

Confirm that once RTARF is provided the shipping documentation and details of contents of US personnel / weapons etc, RTARF will provide letter of validation to Director, Laem Chabang Port Customs, via JUSMAGTHAI to Customs Broker, to verify that container is in support of Thai / US exercise.

ICW RTARF and JUSMAGTHAI, identify a Customs Broker who is familiar with Thai / US Acquisition and Cross-Servicing Agreement (ACSA), SEP 1993, regarding waiving duty of cargo / material / ammo etc in Sealand containers which arrive in Thailand in support of Thai / US exercise.

Include this Customs Broker (and Customs officials ideally) in logistics meeting(s) with Thai and US Exercise Planners.

Determine approximate cost of Customs Broker and additional fees such as Customs storage and handling fees.

MIPR must be sent to JUSMAGTHAI or Exercise Contracting Officer to coordinate paying for these additional fees.

Confirm RTARF will provide Thai officer to link-up with US officer and Customs Broker to retrieve Sealand container at the port. (Note that for Baker-series exercises the JIATF-W LNO is normally the in-country US escort; for JCET's this is normally an ADVON duty; for Cobra Gold and Cope Tiger - the dedicated logistics planner).

See Chapter 7 for detailed guidance on addressing etc.

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SENSITIVE ITEMS / WEAPONS ARRIVING OR TRANSITING AS HAND-CARRIED OR CHECKED BAGGAGE VIA COMMERCIAL AIR

BACKGROUND

JUSMAGTHAI has developed a system in coordination with Thailand's Airport Security, Suvarnabhumi International Airport Customs, Royal Thai Armed Forces and certain airlines to minimize the potential for delays at the airport for US personnel carrying sensitive items as baggage. Ammunition is authorized on passenger carriers for military personnel, but in very limited quantities. The key is authorization from the Royal Thai Armed Forces or sponsoring exercise service. See Air Cargo section for ammunition shipping.

Depending on the situation, receiving authorization from Thai officials may require four weeks. In the past, Thai Airport authorities have not hesitated to detain those who have not adhered to Thai rules and guidelines. The default procedure, if JUSMAGTHAI is unable to obtain authorization, is for sensitive items / weapons to be checked into the Customs Bond area at the Airport until the concerned Thai agencies / services authorize otherwise.

ITEMS THAT ARE CONSIDERED WEAPONS AND/OR SENSITIVE ITEMS WHEN ENTERING, EXITING, AND TRANSITING THAILAND:

- **Weapon Magazines**
- **Kevlar/Mitch helmets**
- **Batteries**
- **More than 2 computers (technically due to lithium batteries, in practice not often enforced unless a substantially larger number of computers)**
- **Weapons**
- **Body Armor**
- **Body Armor plates**
- **Ammunition**
- **Narcotics (Contact your JUSMAG POC for a separate memorandum, have a unit memorandum as well, see Annex E for more information)**
- **2-way radios**
- **Lasers**
- **Night vision equipment**
- **LBE**

- **Weapon sights**
- **Anything else that might be considered a weapon or sensitive item by an untrained airport employee!**
- **Ensure that all items are placed in inconspicuous boxes that do not indicate that they contain military or sensitive items. Pelican Cases are fine.**
- **Ammunition can be transported on commercial air carriers, but is not the preferred method.** Ammunition can be transported on cargo air carriers with prior coordination. (Check with your unit J/G/S-4 right after IPC or PDSS)
- Any box transported on any commercial air carrier cannot **exceed 99lbs**. It does not matter if you pay excess baggage or not. This is an airline restriction **anything over 99lbs, is consider cargo.**

PROCEDURES FOR TEAMS ARRIVING IN SUPPORT OF THAI / US EXERICES

NLT FPC – In the APA, ensure that you obtain written agreement that **Host Unit will:**

- Provide letter of validation to Suvarnabhumi International Airport Customs for weapons authorization. Info JUSMAG. Suspense date for Host Nation (HN) support letter is arrival minus 10 business days.
- Provide Thai unit representative, to escort US team on arrival at Suvarnabhumi International Airport. (generally only required if moving weapons and/or Ammo)
- Coordinate through Thai unit to obtain the required NCPO letter for transport of sensitive items.

No later than 30-45 days prior to entering country: U.S. Forces will provide JUSMAGTHAI their Personnel and Weapons list (example see Annex E).

Intent to transport sensitive items on Thai Airways - domestic or international - and flight info. See note 7 next page.

JUSMAGTHAI SUPPORT

Coordination: JUSMAGTHAI will coordinate with Airport Customs, Airport Security, and HN unit identified in APA for approval letter and airport escort.

REQUIREMENTS FOR REDEPLOYMENT

Minimum 10 working days prior to redeployment from Thailand provide:

1. Weapons/personnel list updated.
2. Develop transportation plan to airport in coordination with JUSMAG. Note that any weapons transported on the Thai roadways require an NCPO permit (HN function).

PROCEDURES FOR TEAMS TRANSITING BANGKOK VIA COMM AIR WITH WEAPONS

Minimum 30-45 working days prior to first transit through Thailand, provide:

1. Coordination with country team of final destination for approval letter stating that the weapons and sensitive items are allowed into the final destination.

2. List: weapons/personnel/meds/magazines (see example for format)
3. Identify requirement to travel from Bangkok
4. Provide JUSMAGTHAI Country Clearance Request for Thailand

Minimum 10 working days prior to redeployment transit through Thailand, provide same information as stated above.

JUSMAGTHAI Support: JUSMAGTHAI will coordinate with Airport officials and Comm. Air reps for waiver on weapons carriage. If flying to Bangladesh, Sri Lanka, Indonesia, Malaysia, or Cambodia only Comm. Air has agreed to consider waiving weapons carriage policy in response to JUSMAGTHAI coordination. If you want to use a different non-US airline, JUSMAGTHAI is currently unable to support weapons carriage authorization coordination.

On arrival, weapons will be stored in Customs Bond, locked and guarded. The person who signs in the items must be the same person who signs them out. Customs charges per day, per box, on retrieval. Determine the amount that will be charged on pick-up so you can offer exact change in Thai Baht (fees are subject to change and should be addressed on arrival). Customs has limited change.

Departure: Prior to flight departure day from Bangkok, photo-copy Customs luggage receipt for travel claim purposes. Customs does not issue receipts. Check-in: The person who signs in the items must present his Customs Bond receipt to Airline reps. who will determine weight of baggage. After check-in, the person who checked-in the items will be escorted by Airline rep and Airport Police to Customs Bond. (Team continues normal check-in) Boxes will be retrieved in Customs Bond and tagged for destination. Boxes will be brought to exit door of terminal. The person who checked-in the items is not allowed on ramp. Airline reps. bring weapons to aircraft.

RULES / CONSIDERATIONS FOR CUSTOMS:

NOTE 1 Thai Airways does not allow weapons onboard. Must obtain written waiver for international and domestic travel. Comm. Airline sometimes requires 2 weeks to staff international requests, 1 week for domestic. If provided sufficient time, JUSMAGTHAI will coordinate for flights departing Thailand and within Thailand. Getting to Thailand via Thai Airlines and all other airlines is the responsibility of the team.

NOTE 2 No ramp access - Thai Airport Authority Security forbids passengers, including US military personnel, onto Suvarnabhumi Airport tarmac. Do not attempt to observe / escort weapons containers, regardless of possible on-the-spot acquiescence of Airline or Security Police officials. Reference ANNEX C for official message.

NOTE 3 Pack magazines and gun scopes as you would weapons, i.e. not in personal gear. Thai airport security views possession of magazines as it does as a gun possession. Account for them in the weapons list. **No loose ammo.**

*Given Thailand's timber laws, a chain saw is also tantamount to a weapon.

NOTE 4 Update changes with the Action Officer prior to departure. The airport is the wrong place to "wing it".

NOTE 5 Recommend U.S. Forces NOT band weapons boxes prior to arriving at airport (for departure). Anticipate all boxes with weapons to be inspected by airport officials upon departure and sometimes on arrival. Weapons - Must be unloaded, properly documented, and packed in locked containers for packing instructions, ref. Military Transportation Management Command (MTMC) regulations, message 071215Z May 96, or local departure Airport prior to arriving into Thailand.

NOTE 6 Do not put any gear through x-ray machine until JUSMAG rep / Airline Rep have received authorization from Airport Security.

NOTE 7 Thai Airways does not normally allow transportation of weapons and ammo, but does grant waivers on occasion. Coordinate via JUSMAG THAI.

NOTE 8 All arrivals and departures with weapons must be escorted by Thai Military or / Thai Police rep.

NOTE 9 Transporting weapons and / or ammo in taxis are not authorized.

NOTE 10 Dress appropriately to represent your country. Team members will interface with Thai Airport Officials and pass through Immigration lines reserved for Diplomats and VIP's. No short pants, flip flops.

NOTE 11 Air Nippon does not allow US military weapons carriage. No waivers.

NOTE 12 Obtain signed checked-baggage stubs.

NOTE 13 If you are transiting Thailand and there is more than 8 hours between connecting flights, DO NOT CHECK SENSITIVE BAGGAGE THROUGH to destination. The "secure" holding area for transit baggage at Suvarnabhumi Airport is not secure. Claim baggage.

NOTE 14 Customs, Airport Security, and Airline Security do not fall under Thai Military chain-of-command. Departing U.S. Forces may be asked to undergo separate weapons inspections, 1x by Airport Security and 1x by the Airline. If the gear is impounded JUSMAGTHAI / US Embassy will coordinate release of the gear as expeditiously as possible.

MISC CONSIDERATIONS / SENSITIVE ITEMS

For Controlled Meds only (no weapons) – Primary means is Military Air. If commercial means, contact JUSMAGTHAI 60 working days prior to arrival / departure. Many of the typical medications carried by U.S. medics (18D) are considered illegal in Thailand. U.S. orders authorizing possession of controlled drugs are not recognized in Thailand.

US Government Equipment only (computers etc.) - On request JUSMAGTHAI can inform Airport Customs list of equipment arriving Suvarnabhumi airport with deploying / transiting team - reduces chances of duty demands. No inbound or outbound JUSMAGTHAI escort.

AMMO - Recent changes in airline regulations now DO NOT allow personnel to carry ammunition as checked-in baggage. Units typically arrange to purchase ammunition from their Thai host service.

Dunnage – Handled per unit regulations, JUSMAGTHAI does not mandate that dunnage be carried out of the Kingdom.

Lithium Batteries - Passenger Carriers will not transport as baggage. However, it is possible for Commercial Air Cargo Carriers to ship batteries to Bangkok, packing and documenting IAW HAZMAT Regulations. For addressing / coordination procedures see Chapter 7 of this document. Thailand has virtually no legal means to dispose of discharged batteries, nor will air carriers transport them. Mil air redeployment is only option.

Airlines - Cargo vs. Checked Baggage: Airlines may offer to save you money by sending your gear as cargo verses additional checked baggage. They may tell you that it will travel on the same flight/airplane. What they may not tell you is that this gear will not arrive on the baggage carousel at Suvarnabhumi Airport. Rather, as “cargo,” it goes to the Bangkok Customs Cargo terminal and will require significant duty fees to retrieve. See chapter 8 regarding diplomatic customs waver processes and Annex K for the time line of submission.

DETAILED INFORMATION PERTAINING TO TRANSITING THAILAND (and using Customs Bond if necessary):

This section is for personnel transiting through Thailand.

- JUSMAGTHAI is the only US Military organization that should be talking directly with the air carriers (cargo or commercial) in Thailand. This is a direct request from the air carriers in Thailand.
- **CHECKED BAGGAGE: ANYTHING LISTED AS SENSITIVE ITEMS IN NUMBER 6/7 BELOW** (To include helmets, body armor, magazines, and batteries), these are considered weapons. Do not carry these items in checked baggage unless you have coordinated with JUSMAGTHAI 30-45 days prior to coming to Thailand.
- **U.S. Forces will need written permission IN ENGLISH from the government or military of the country that you are traveling to that states that you can bring weapons with S/N and equipment into their country. This is your responsibly.**
- U.S. Forces will need written permission from the airline that will depart Thailand to the final destination stating that transportation of sensitive items in checked baggage on that airline is authorized. **JUSMAGTHAI** will coordinate this with the airlines after U.S. Forces provide the necessary information. The same procedure is required for any return trip. JUSMAGTHAI will make all necessary coordination's with the airlines for arrival and departure for all transit flights.
- 30-45 days prior to coming to Thailand, U.S. Forces must provide JUSMAGTHAI with a list of personnel, and copy of passport for all passengers, a list of all sensitive items (see Number 6 below), flight itinerary, number/ dimensions, and weight of all boxes containing sensitive items. Not adhering to the requested time

line for information submission could result in mission delay once passengers arrive in Thailand.

- JUSMAGTHAI recommend that you transport all sensitive items via CARGO carrier (FEDEX, DHL etc.) if possible.
- U.S. Forces that transit through Thailand with sensitive items to any destination country using commercial air carrier should transit Thailand to home station using commercial air carrier. Plan on storing all your military equipment in the customs bond when transiting Thailand. . Do not mix transit using commercial and cargo carriers going to and from Thailand. If you mix commercial and cargo, there are considerable problems with customs
- U.S. Forces that transit Thailand with sensitive items to any destination country using cargo air carrier should transit Thailand back to home station using cargo air carrier. Do not mix transit using commercial and cargo carriers going to and from Thailand. If you mix commercial and cargo, there are considerable problems with customs.
- U.S Forces that transit Thailand with sensitive items to any destination country using one commercial carrier (For example, Malaysian Airlines), should transit Thailand back to home station using the same commercial carrier do not mix air carriers. Mixing air carriers could cause considerable problems with customs.
- U.S. Forces should coordinate with JUSMAGTHAI in the event an air carrier at home station (Thai Airways in the US, for example) declares that the shipment of weapons and sensitive items is approved all the way through to the final destination. There have been incidences when the US-based offices are unaware of the Thailand regulation(s).

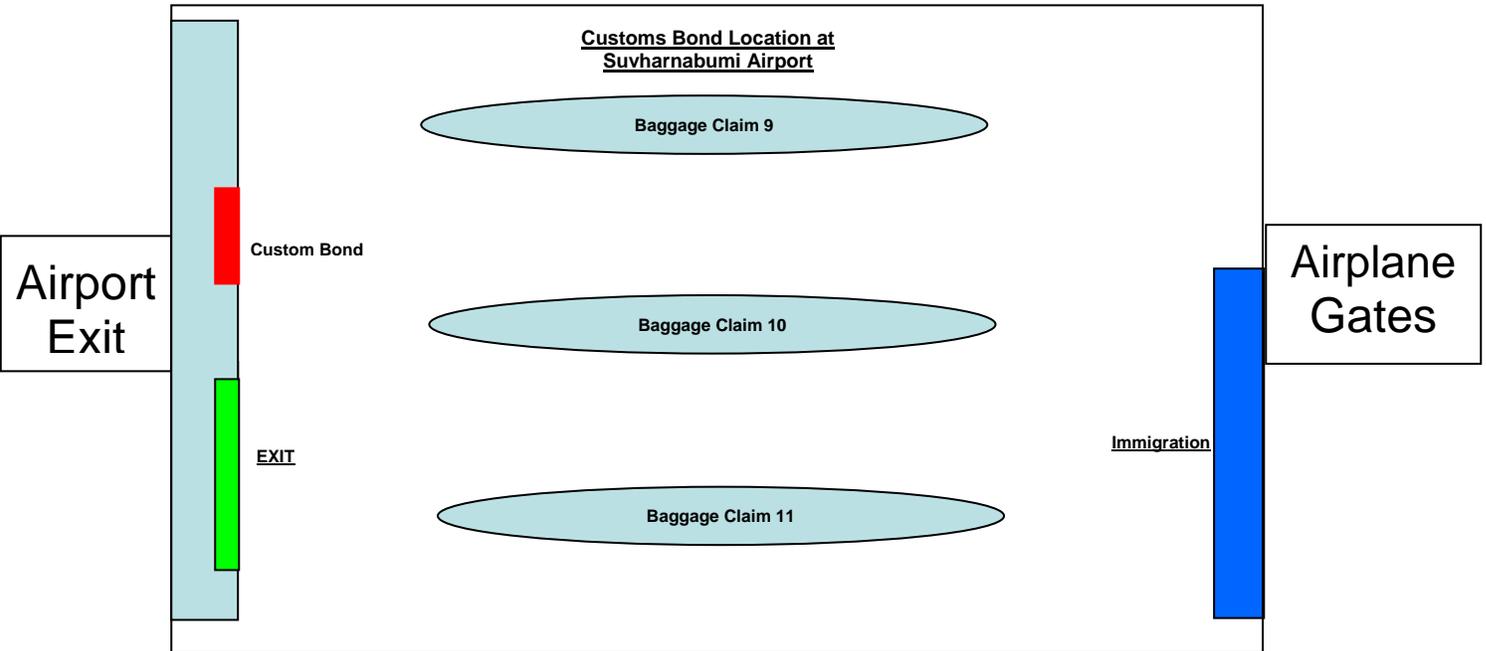
Information and Documents that JUSMATHAI needs to process your transit:

- Detailed flight itinerary
- Copy of scanned photo page of passport for all passengers
- Detailed list of weapons and equipment with S/N
- Detailed list of drugs/narcotics and name of the medic

List of Airlines in Thailand authorizing weapons as check-in:

- **Thai Airways** (going to the following countries: Cambodia, Nepal, Malaysia, Bangladesh, and Sri Lanka)
- **Singapore Airways** (thru Singapore to the Maldives)

Instructions for Customs Bond at Suvharnabumi Airport



1. After processing through immigration, go to your Baggage Claim area.
2. Collect all bags proceed to the Customs Bond located between Baggage Claim 9 and 10 (See diagram).
3. Identify bags or boxes that are required to be stored in the Customs Bond (**All military equipment must be stored in the Customs Bond until departure**).
4. Only one person from the group can check in/out all bags and boxes. (**The unit rep will get a receipt for all bags. This rep will need the receipt to retrieve the bags and equipment**).
5. Departure: At the airline check-in counter an Airline Representative will escort the unit representative to Customs Bond (**Make sure he has the appropriate Thai Baht and the receipt with him. Thai customs will not take U.S Dollars**).

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Chapter
10

Thailand Training Ranges Overview

Ban Dan La Hoi
3rd AAC Training area.
CALFEX (Bn)
Airborne Operations
Artillery (Up to 155MM)
Air to Ground

Chandy Range & Nam Phong Range
Primary RTAF Air to Ground Ranges

Chai Badan / Muang Khom
1st AAC Training area.
CALFEX (Bn) ,Artillery (155MM), Air to Ground

Lopburi

- Primary training area for Special Warfare Command
 - Live fire shoot house
 - Airborne Ops
 - Numerous small arms rngs
 - MOUT facility
- Also contains Camp Pahonyothin / RTA Artillery Training Center
 - Artillery (155 MM), Air to Ground

Saraburi
RTA Cavalry Training Center.
Tank Main Gun (120 MM)

Camp Tanarat
RTA Infantry Training Center.
Artillery (105MM)

Phuket
Primary Andaman Sea Base for RTN
Supports GUARDIAN SEA, USN ship visits and P-3/P-8 aircraft transits



UNCLASSIFIED/FOUO

Udon Thani
Wing 23 often hosts USAF and SOCPAC airlift assets for exercises (not transient)

LFE Airspace
Primary Air-to-Air training venue for Cobra Gold / Cope Tiger

Korat (Nakhon Ratchasima)
Wing 1 is primary air base for Cobra Gold /Cope Tiger

Phu Lamyai
2nd AAC Training area
CALFEX (Co), Artillery (155MM), Air to Ground

Utapao Naval Air Base
Primary APOD for exercises and for all transit A/C to South East Asia
HA/DR Hub
Avg 500 US A/C, 9500 pax annually

Sattahip
Primary Navy base for RTN
Headquarters of RTMC
Primary SPOD for CG and USN ship transits
Avg 20 ship visits annually

Hat Yao
Primary Amphibious Training Area for RTMC/USMC

Ban Chem Khrem
Primary training area for RTMC
CALFEX (Co), Artillery (105mm), Air to Ground

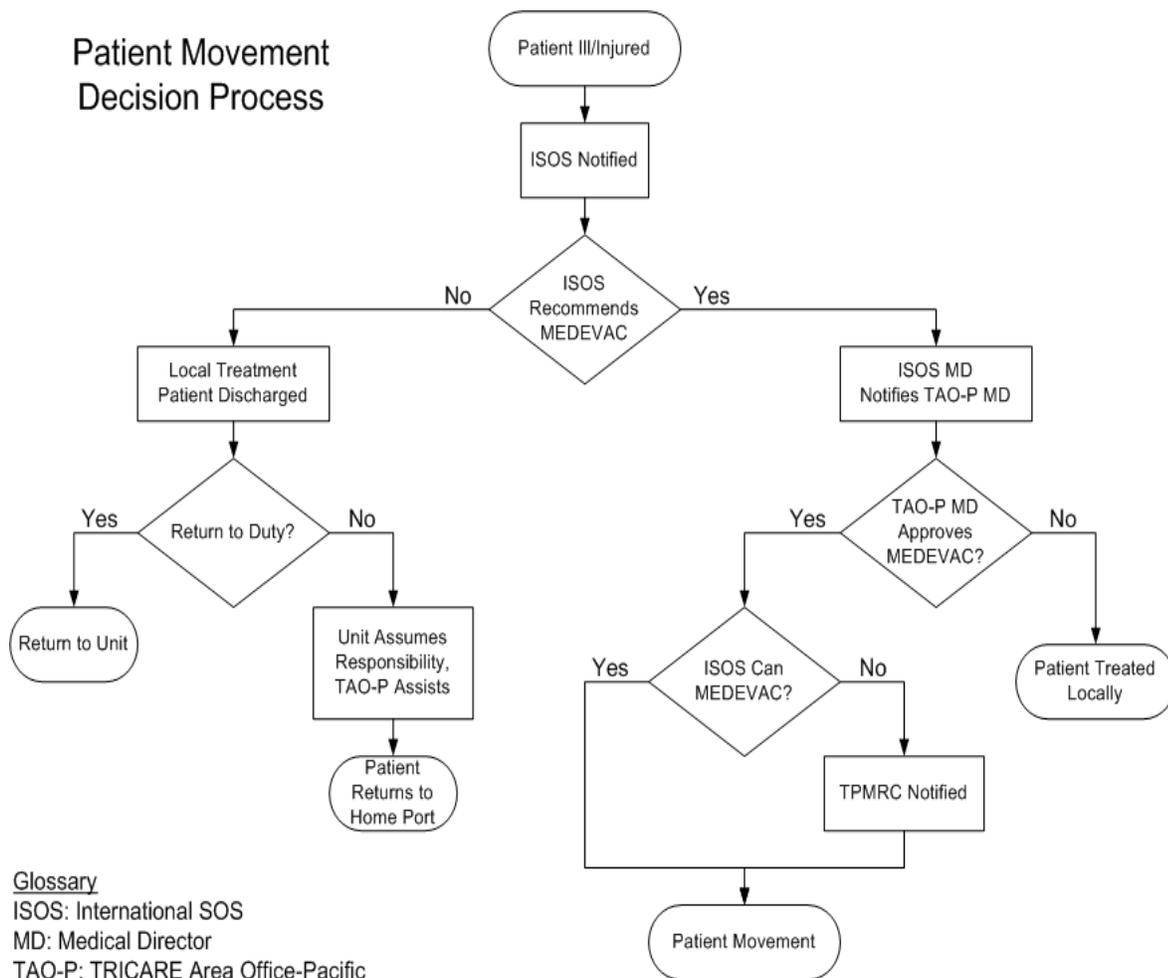
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ANNEX A

Hospital List in Thailand (No hospital for Chantaburi, Lop Buri, or any in N Thailand)

Any hospital surveys / assessments will be coordinated through JUSMAGTHAI TRICARE nurses and the Force Protection Detachment for DIA Approved Hospital Assessments templates. Approval for hospital surveys / assessments are approved within 2-3 business days.

Patient Care Process



Glossary
 ISOS: International SOS
 MD: Medical Director
 TAO-P: TRICARE Area Office-Pacific
 TPMRC: Theater Patient Movement Requirements Center

Refer TO JUSMAGTHAI.COM for the Medical Slides.

For the most up to date information **CONTACT**

JUSMAGTHAI TRICARE staff for all your medical questions:

Nurse Tida

Email: Nursetida.th@jusmagthai.org

Cell: 66-81-751-0963

Office: 66-2-287-1036 EXT 512

Nurse Aoi

Email: Ppuangsilpa.th@jusmagthai.org

Office: +66-2-287-1036 EXT 511

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WORKSHEET FOR THAILAND EXIT LETTER/STAMP

PERSONAL INFORMATION:

(FULL LAST NAME) (FULL FIRST NAME) (FULL MIDDLE NAME)

RANK: _____ SERVICE: _____ UNIT/STATION: _____

PASSPORT:

IS YOUR PASSPORT - OFFICIAL? ___ TOURIST? ___

PASSPORT NUMBER _____

ISSUED WHERE? _____ ISSUE DATE: _____

THAILAND ARRIVAL:

ARRIVAL DATE: _____ DID YOU ARRIVE VIA MILITARY AIR? ___

COMMERCIAL AIR? ___ OTHER SPECIFY): _____

AIRPORT/SEAPORT OF ARRIVAL: _____

THAILAND DEPARTURE:

DEPARTURE DATE: _____ EXPECTED PORT OF DEPARTURE: _____

EXPECTED MEANS: COMMERCIAL AIR? ___ MILITARY? ___ OTHER? ___

THAILAND VISA:

DO YOU HAVE A THAILAND VISA? ___ NO ___ YES EXPIRES _____

UNIT INFORMATION:

HOME UNIT NAME/ADDRESS: _____

COMMERCIAL TELEPHONE: _____ DSN: _____

NAME OF EXERCISE/DEPLOYMENT _____

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WEAPONS GUIDANCE MESSAGE - NO AIRPORT RAMP ACCESS

R 141526Z SEP 00
FM CHJUSMAGTHAI BANGKOK TH
TO RHHMUNS/COMSOPAC HONOLULU HI//
INFO RHHMUNX/COMSOPAC HONOLULU HI//
RUEAFDI/CDR1STSFGA FT LEWIS WA//
RUATTBU/CDR1STBN1STSFGA TORII STATION JA//
RUEAWIS/CDR2DBN1STSFGA FT LEWIS WA//
RUEAWIS/CDR3DBN1STSFGA FT LEWIS WA//
RUWDTBV/COMSPECBOATRON ONE//
RUWDTBY/COMNAVSPECWARGRU ONE//
RUNGAAB/NAVSPECWARUNIT ONE
RUHBVMB/SPECBOATU TWELVE DET OKINAWA
RUERHNB/CDR96THCAB FT BRAGG NC//
RHFIAAA/CDR426THCABN UPLAND CA//
RUERHNB/CDRUSACAPOC FT BRAGG NC//
RHAKAAA/320STS KADENA AB JA
RUNGAAB/NSWTU PAC
RUEANUT/CDR19THSFG ABN DRAPER UT
RUWDTBW/SPECBOATU TWELVE
RUEPPOG/CDR4THPSYOPGP FT BRAGG NC//
RUEPPOG/CDR PSYOPGP FT BRAGG NC//
RHAKAAA/353OSS KADENA AB JA//
RUWGTCH/JIATF WEST//
RD00855/USCINCPAC HONOLULU HI//J3/J4//
RUEAHIC/SOTSE-PAC FT SHAFTER HI//

BT

UNCLAS

1. SUMMARY OF THAILAND WEAPONS TRANSIT/ESCORT POLICY FOLLOWS.
2. FOLLOWING TWO INCIDENTS IN 1997 AT BANGKOK INTERNATIONAL AIRPORT LEADING TO THE ARREST AND TEMPORARY INCARCERATION OF US ARMY SPECIAL FORCES PERSONNEL, JUSMAGTHAI COORDINATED WITH THE AIRPORTS AUTHORITY OF THAILAND (AAT), THAI CUSTOMS AUTHORITIES, ROYAL THAI SUPREME COMMAND, AND LOCAL US EMBASSY AND FAA OFFICIALS TO ESTABLISH PROCEDURES TO ENABLE ROUTINE TRANSIT OF US DOD WEAPONS VIA COMMERCIAL AIRCRAFT TO/THROUGH THAILAND, WHILE ENSURING APPROPRIATE PRIOR COORDINATION WITH THAI AUTHORITIES. IN ESTABLISHING THESE PROCEDURES, THE COUNTRY TEAM CAREFULLY BALANCED US DOD SECURITY REQUIREMENTS WITH THAI AIRPORT, AIRLINE AND GOVERNMENT SECURITY REQUIREMENTS. THE SPECIFIC PROCEDURES WERE SUBSEQUENTLY DISTRIBUTED TO APPROPRIATE HHQ, AND ARE CURRENTLY AVAILABLE ON THE JUSMAGTHAI UNCLASS

WEBSITE (WWW.JUSMAGTHAI.COM).

3. IN MARCH 1998, AAT ADVISED THAT THEIR REGULATIONS DO NOT ALLOW ON-THE-RAMP OBSERVATION/ESCORT OF COMMERCIAL CARGO/BAGGAGE BY PASSENGERS, TO INCLUDE US MILITARY PERSONNEL. ONLY EXCEPTIONS, IF COORDINATED IN ADVANCE THROUGH OFFICIAL CHANNELS, ARE FOR NATIONAL-LEVEL SPECIAL CASES, CRISES/CONTINGENCIES, WHEREBY SPECIAL EXCEPTIONS TO POLICY MAY BE GRANTED. UNITS DEPLOYING TO THAILAND FOR ROUTINE EXERCISES, TO INCLUDE ALL JCET AND BAKER-SERIES EVENTS, SHOULD NOT, REPEAT NOT, PLAN FOR, OR REQUEST, ON-THE-RAMP ESCORT/OBSERVATION OF WEAPONS/CARGO AT DON MUANG IAP. ALTHOUGH INDIVIDUAL AIRLINE EMPLOYEES MAY OCCASIONALLY ACCEDE TO INDIVIDUAL DEMANDS FOR RAMP ACCESS, THIS IS COUNTER TO AIRPORTS AUTHORITY OF THAILAND POLICY. SUCH CONTRAVENTION OF THE THAI SECURITY AUTHORITIES NOT ONLY UNDERMINES COUNTRY TEAM EFFORTS TO ENSURE UNIFORM ENFORCEMENT OF HOST-NATION AIRPORT SECURITY RULES, BUT ALSO UNDERMINES COUNTRY TEAM CREDIBILITY AND ABILITY TO COORDINATE WITH SECURITY OFFICIALS FOR ROUTINE WEAPONS ENTRY/EXIT/TRANSIT ON BEHALF OF DOD FORCES.

4. REQUEST YOUR ASSISTANCE TO DISSEMINATE THIS GUIDANCE TO YOUR STAFF AND TEAMS THAT MAY DEPLOY TO/THROUGH THAILAND.

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**“COMPONENT NAME” ADMINISTRATIVE PROCEDURES AGREEMENT
BETWEEN _____ (US UNIT) AND _____ (HN UNIT)**

1. **PURPOSE.** This Administrative Procedures Agreement (APA) establishes administrative procedures reached between _____ (US Unit) and _____ (HN Units) concerning the conduct of _____ (Name of Exercise). It includes the exercise description, dates, objectives, conceptual scenario (if applicable), geographic locations, approximate force levels and coordination and support requirements. This APA is not intended to be a binding international agreement between the United States Government and the _____ (HN Government). However, all participating forces agree to discharge their best efforts to satisfy the terms of this APA in order to make _____ (Name of Exercise) a success.

2. **REFERENCES.** The below listed references are incorporated into this agreement by reference.

a. List appropriate messages, training schedules, etc common to the parties. If there are no references delete and renumber following paragraphs accordingly.

3. **DESCRIPTION.** _____ (Name of Exercise) is a combined US - _____ (HN) _____ (type of event – JCET, BILATERAL Exercise) it includes _____ (basic description of training, i.e. Combat Lifesaver, Dismounted Patrolling, Advanced Marksmanship, Jumpmaster, Survival, and Maritime Operations).

4. **DATES.** _____ (Name of Exercise) will be conducted between _____ (start date) and _____ (end date). Specific dates, events and locations are listed in the agreed upon training schedule, Reference ____, which is attached to this agreement and is incorporated into this agreement by reference.

5. **GEOGRAPHIC LOCATIONS.** The _____ (Name of Exercise) will occur at the following locations _____. (List out general locations). Specific dates, events and locations are listed in the agreed upon training schedule, Reference ____, which is attached to this agreement and is incorporated into this agreement by reference.

6. **FORCE PARTICIPATION.** The following are the designated participants in _____ (Name of Exercise). (List out US and HN units. Note: HN units identified must be identical to the US Embassy’s final/official Human Rights Review Verification Message.)

7. _____ (HN) **SUPPORT.** The _____ (HN Units) agree to discharge their best efforts to provide the following items, services, training and support:

a. List needed assistance, supplies, services HN units will provide. If funding is in issue assign responsibility with the particular line item

8. **US SUPPORT.** The _____ (US Units) agree to discharge their best efforts to provide the following items, services, support, and training:

a. List needed assistance, supplies, services HN units will provide. If funding is in issue assign responsibility with the particular line item.

9. MODIFICATIONS AND EFFECTIVENESS.

a. Any disagreement regarding the interpretation or application of this APA shall be resolved by consultation between representatives concerned.

b. Modification of or changes to the provisions in this APA or the attached training schedule will be accomplished by the mutual agreement of the representatives concerned.

c. Either party may terminate this APA prior to the start of the _____ (type of event – JCET, BILATERAL Exercise) by providing written notice to the other party through the non-terminating party’s signing representative. It is recognized that termination of this agreement may adversely impact upon the successful completion of _____ (Name of Exercise).

10. EFFECTIVE DATES: _____ (Dates should be the same as those in paragraph 4.)

Host Nation Representative

Sr. US Military Representative in US Embassy/JUSMAG if possible

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SAMPLE Personnel / Weapons / Sensitive Items List-

Flight info, personnel info, identify medic, med type, by box weapons info, magazines accounting:

Hand Carry Items thru Thailand Airport Request Form		
POC Name, Email and Phone #: NCOIC/OIC, lead.person.mil@socom.mil, (253) 967-6xxxin support of Tempest Wind 2019		
Names of Travelers	Passport #	Flight details
MAJ Fields, XXX	5840xx23	Arrive 26 May 19 @2130, Delta 7852
CPT America, Numberone	82xxx4249	Arrive 26 May 19 @2130, Delta 7852
CW4 Cheify, McChieferson	82xxx511	Arrive 26 May 19 @2130, Delta 7852
CW4 Smith, Jon	8213xx38	Arrive 26 May 19 @2130, Delta 7852
SFC Snuffy, Jose	8213xx38	Arrive 26 May 19 @2130, Delta 7852

No.	Description	QTY	Unit	Weight (kg)		Value (USD)	
				Per Unit	In Total	Per Unit	In Total
1	Dell Laptop	5	Pieces	1	3	\$1,000.00	\$5,000.00
2	Plate Carrier	5	Each	1	3	\$500.00	\$2,500.00
3	Army Helmet/Flyers	5	Each	1	5	\$1,500.00	\$7,500.00
4	Army Combat Helmet/Ballistic	4	Each	1	4	\$400.00	\$1,600.00
		Total KG			15		
				Value in Total		\$16,600.00	
No.	Description	QTY	Unit	Weight (kg)		Value (USD)	
				Per Unit	In Total	Per Unit	In Total
1	Plate Carrier	5	Each	1	3	\$500.00	\$2,500.00
2	Army Helmet/Flyers	5	Each	1	5	\$1,500.00	\$7,500.00
3	Army Combat Helmet/Ballistic	5	Each	1	5	\$400.00	\$2,000.00
		Total KG			13		
				Value in Total		\$12,000.00	

Request this excel from your JUSMAG POC, a memo will be provided to the traveler, and faxed to the airport. Create a second sheet for a second flight.

It is required both in and out of country via commercial means.

For Carrying Narcotics within Thailand, contact your Unit Med and obtain a memo, JUSMAG can also furnish a memo for double top cover. More information for specific

drugs can be found here

<http://www.thaiconsulatevancouver.ca/consulate/documents/consular-service/medication.pdf>

And here

<https://thaiembdc.org/bring-medication-into-thailand/>

If carrying Weapons and/or Ammunition ensure the sponsoring Thai Unit is providing escorts.

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Exercise Coordination Checklist

- ___ IPC Date
- ___ IPC Date Memo into RTARF J3 or Thai Service Component G3
- ___ IPC Dates Finalized
- ___ HN Units and Commander
- ___ THAI/US Training Objectives
- ___ POI Determined
- ___ Draft Calendar Determined
- ___ Coordination for Training
 - Numbers of students
 - Ammunition request
 - Training Areas
 - Drop Zones
 - Transportation Requirements
 - Aviation Requirements
 - MEDEVAC
- ___ Coordination for Logistics
 - Billeting
 - Other Transportation requirements
 - Contractor Support
 - Fork lifts
 - Storage Areas
 - Shipping via commercial means
 - Fuel
- ___ Coordination for Facilities
 - Airfield use agreements for Airborne Operations
 - Rigger tables and sheds
 - Other Facilities as required
- ___ Draft APA Submitted RTARF J3 or Thai Service Component G3
- ___ Meet RTARF or Thai Service Component Reps
- ___ HRV Submitted to State
- ___ MIPR received
- ___ 30 days out Name's, Weapons, Drugs, Equipment, Ammunition (type and quantity) to JUSMAGTHAI and then to RTARF J3 or Thai Service Component G3 and RT Customs

This includes shipping numbers for overseas commercial transport

- ___ NOTAM filed USAF/USMC/USN training plan submitted
- ___ HRV returned and sent to US Component conducting the exercise

- ___ ADVON Arrival
- ___ HN Escort for transport (escort = min 1 US and 1 HN unit rep)

Note: All transportation of assets in country must be coordinated with HN unit and JUSMAGTHAI and US personnel must accompany the shipment

- ___ MSLR to RMO
- ___ Main Body Arrival
- ___ Quad Chart Posted
- ___ Opening Ceremonies
- ___ Friendship Airborne Operations
- ___ Training
- ___ Closing Ceremonies
- ___ Outbrief with JUSMAGTHAI
- ___ AAR Posted on TCMIS

[\(BACK\)](#)

Definitions / MLSR and DCCEP Worksheets / Exercise Related Construction

- **ACSA/MLSA** – Acquisition Cross Servicing Agreement s/ Mutual Logistics Support Agreements are bilateral international agreements that allow for the provision of cooperative logistics support under the authority granted in 10 U.S.C. Sections 2341-2350. They are governed by DoD Directive 2010.9, “Acquisition and Cross-Servicing Agreements” and implemented by CJCS Instruction 2120.01, “Acquisition and Cross-Servicing Agreements.” ACSA’s are intended to provide an alternative acquisition option for logistics support in support of exercises or contingencies.
- **Order** - A written request, in an agreed upon format and signed by an authorized individual, for the provision of specific logistic support, supplies, and services pursuant to this agreement and any applicable implementing arrangement.
- **Invoice** - A document from the supplying party which requests reimbursement or payment for specific logistic support, supplies, and services rendered pursuant to this agreement and any applicable implementing arrangements.
- **Transfer** - Selling (whether for payment in currency, replacement-in-kind, or exchange of supplies or services of equal value), leasing, loaning, or otherwise temporarily providing logistic support, supplies, and services under the terms of this agreement and any applicable implementing arrangement.
- **Assistance-In-Kind (AIK)** - Do not confuse this program with Replacement-In- Kind as this differs significantly from the ACSA/MLSA RIK. The AIK program is the legal authority for U.S. Armed Forces to accept assistance from foreign nations. Typically, there is no "payback" associated with this assistance. In short it is a gift (laymen's phrase, not a legal definition). A relevant example would be the Government of Japan refueling US Navy ships in support of GWOT. The AIK program is managed at the Service level and normally requires Presidential or Congressional approval.
- **MLSA** – Mutual Logistics Support Agreement – same as ACSA above. Two PACOM countries (Korea, Philippines) prefer the term MLSA.
- **MLSR** – Mutual Logistics Support Request - ACSA/MLSA transaction form.
- **LSSS** – Logistics Support, Supplies & Services. Defined as: food, water, billeting, transportation (including airlift), petroleum, oils, lubricants, clothing, communication services, medical services, ammunition, base operations support (and construction incident to base operations support), storage services, use of facilities, training services, spare parts and components, repair and maintenance services, calibration services, and port services. Such term also includes the temporary use of general purpose vehicles and other non-lethal items of military equipment which are not designated as significant military equipment on the U.S. Munitions list.
- **Prohibited ACSA/MLSA Items** – weapon systems, major end items of equipment, guided missiles, naval mines & torpedoes, nuclear & chemical ammunition, guidance kits of bombs and other munitions, initial quantities of replacement parts & spares. No technology transfer.

Acquisition Cross Servicing Agreement / Mutual Logistics Support Agreements (ACSA/MLSA) General

Acquisition Cross Servicing Agreement s/ Mutual Logistics Support Agreements are bilateral international agreements that allow for the provision of cooperative logistics support under the authority granted in 10 U.S.C. Sections 2341-2350. They are governed by DoD Directive 2010.9, "Acquisition and Cross-Servicing Agreements" and implemented by CJCS Instruction 2120.01, "Acquisition and Cross-Servicing Agreements." ACSA's are intended to provide an alternative acquisition option for logistics support in support of exercises or contingencies.

ACSA/MLSA Benefits

- Mutual logistics support provided under ACSA/MLSA authority gives the U.S. Government operational flexibility and potentially a less expensive means to obtain logistical support outside of normal commercial contracting methods.
- Furthers the Combatant Command's strategy of cooperative engagement with Partner Nations through:
- The legal transfer of supplies and services between military forces.
- Enhance operational/logistics readiness.
- Provide cost effective mutual support.
- Reduce the logistics tail for combined/joint exercises and contingencies such as peacekeeping & disaster relief operations.
- Provides for logistics synchronization between the USMC and partner nations.

ACSA/MLSA Areas of Caution and Potential Pitfalls

- All transactions **MUST be Military to Military**. Military to Civilian Vender/ Contractor is not authorized.
- Each nation ACSA/MLSA is different – you must read the ACSA or MLSA document prior to initiating a transaction.
- Like contracting, you must have funding available, or a method of repayment (equal value exchange, replacement in kind).
- You must obtain pre-approval from Executive Agent G-4/J-4 prior to conducting a transaction.
- Normally, the transaction must be “best value” to the U.S. Government.
- Report ALL completed transactions to Executive Agent G-4/J-4.
- Know Host Nation POC’s for ordering and receiving.
- Follow Command policy and Service Pubs, ACSA/MLSA does not override.
- Requests can be refused by either US or foreign military.

Repayment of ACSA/MLSA Obligations

In addition to the use of cash and subject to the agreement of the parties, ACSA/MLSA obligations may be reconciled by either Replacement-in-Kind or Equal Value Exchange. ACSA/MLSA obligations not repaid by Replacement-in-Kind or Equal Value Exchange automatically convert to cash obligations after one year.

•**Replacement-in-Kind (RIK)**. RIK allows the party receiving supplies or services under the ACSA/MLSA to reconcile their obligation via the provision of supplies and services of an identical or substantially identical nature to the ones received. As an example, a country may provide water to the United States during a training exercise with the provision that the United States will provide the same amount of water during a future exercise.

•**Equal Value Exchange (EVE)**. EVE enables the party receiving supplies or services under the ACSA/MLSA to reconcile their obligation via the provision of supplies or services that are considered to by both parties to be of an equal value to those received. As an example, a country may provide water to the United States during a training exercise in exchange for the United States providing ammunition.

ACSA/MLSA Procedural Do's and Don'ts

- Do submit all ACSA/MLSA transactions to Executive Agent G-4/J-4 or designated signer PRIOR TO conducting the transaction.
- Do confirm the requirement - through a signed written request (the order).
- Do make the order and invoice the same document.
- Do validate designees who can place and accept orders.
- Do involve the comptroller early.
- Do have a warranted Contracting Officer review the transaction to ensure compliance with Federal Regulations and to ensure you are not “competing” with his/her contracting actions.
- Do establish a document register of some type.
- Do obtain a signature acknowledging receipt.
- Do NOT present ACSA/MLSA to a nation that isn't eligible.
- Do NOT use ACSA/MLSA as a substitute for FMS.
- Do NOT commit others to ACSA/MLSA transactions (e.g. TRANSCOM).
- Do NOT use ACSA/MLSA to cover unauthorized commitments.

Additional Guidance

- Only eligible foreign recipient of ACSA/MLSA transfers is foreign armed forces.
- Precedent is important... If DoD executed a certain type of transaction once, it may do so again, but ...when in doubt, consult a lawyer!
- Retransfer (to a third party) of LSSS from the original recipient to another foreign government, international organization or any entity other than the officers or agents of the original recipient requires prior written approval of PACOM.
- If PACOM approves retransfer, original recipient remains obligated for reimbursement for full value of entire quantity of LSSS originally provided by United States.
- ACSA/MLSA Authorities may not be used to procure goods or services reasonably available from U.S. commercial sources.
- Must consider readiness impacts of proposed ACSA/MLSA transfers.
- Inventory levels of DoD components may not be increased in anticipation of requests for LSSS.

Developing Countries Combined Exercise Program (DCCEP)

Description: This program *reimburses* the Host Nation for some of the incremental expenses incurred by developing countries when participating in US lead exercise.

Criteria: Pays the incremental expense incurred as a direct result of participation in a bilateral or multilateral exercise.

Exercise primarily enhances the Security interests of the United States and participating country. US Secretary of Defense determines that the participation of such a country is necessary. Exercise Amount: Determined by US Secretary of Defense

“Reasonable and Proper” costs of goods and services consumed as a direct result of that country's exercise participation including:

- Rations
 - Must have specific list of names, dates, items, and item price IOT qualify for reimbursement.
 - Foreign members attached to US run facilities and vessels are eligible for reimbursement of rations.
- Fuels
 - Associated with the movement of materials and/ or personnel involved in the exercise.
 - **NO** fuel reimbursement for mileage under DCCEP, all DCCEP forms must use liters or gallons.
- Training Ammunition: Only munitions that have been expended while training with US Forces.

**DEVELOPING COUNTRIES COMBINED EXERCISE PROGRAM (DCCEP)
VALIDATION/ACCOUNTING DOCUMENTATION**

Provide one sheet for each training day. Both representatives must sign the accounting sheet for each day's training. Cost should be provided in host country currency. Do not provide accounting sheets for days when training did not take place (weekends, holidays or non-training days).

FROM: _____ (U.S. Unit)

SUBJECT: DCCEP ACCOUNTING SHEET (Class __)

DATE OF TRAINING: _____ LOCATION: _____

<u>ITEM</u>	<u>QUANTITY</u>	<u>UNIT COST</u>		<u>SUBTOTAL</u>
_____	_____	_____	=	_____
_____	_____	_____	=	_____
_____	_____	_____	=	_____
_____	_____	_____	=	_____
_____	_____	_____	=	_____
TOTAL			=	_____

U.S. REPRESENTATIVE

NAME: _____ SIGNATURE: _____

UNIT: _____ PHONE: _____

EMAIL: _____

HOST NATION REPRESENTATIVE

NAME: _____ SIGNATURE: _____

UNIT: _____ PHONE: _____

EMAIL: _____

Each country's unit representative will keep a copy for file. The original will be provided at ENDEX to the U.S. EA DCCEP representative.

DCCEP Accounting Sheet Instructions

FROM: THE NAME OF THE U.S. UNIT VALIDATING THE RECEIPT/ EXPENDITURE OF DCCEP FUNDED GOODS OR SERVICES BY THE PARTNER NATION. FOR EXAMPLE: CO "A", 1ST BN, 3RD MAR.

TO: THE NAME OF REQUESTING UNIT'S COMPONENT HEADQUARTERS TITLE. FOR EXAMPLE: U.S. MARINE CORPS FORCES PACIFIC.

SUBJECT: WRITE THE APPROPRIATE CLASS OF SUPPLY INSIDE THE PARENTHESIS. FOR EXAMPLE: CLASS 1 (FOOD), CLASS III (FUEL), CLASS V (AMMO), CLASS IX (REPAIR PARTS).

DATE OF TRAINING: SELF EXPLANATORY.

LOCATION OF TRAINING: SELF EXPLANATORY

ITEM: LIST THE ITEM. FOR EXAMPLE: MOGAS, DIESEL, 5.56MM BALL, NOON MEAL, REPAIR TIRE, ALTERNATOR, ETC.

QUANTITY: SELF EXPLANATORY.

COST: ACTUAL ITEM COST (OBTAIN A RECEIPT).

SUBTOTAL: MULTIPLY THE QUANTITY WITH THE COST FOR A TOTAL ITEM COST.

TOTAL: ADD EACH OF THE ITEM SUBTOTALS.

ALL POC DATA: PLEASE WRITE LEGIBLY.

NOTES:

1. THE DCCEP PROGRAM IS A **REIMBURSABLE** PROGRAM, THE PARTNER NATION PAYS AT TIME OF SERVICE/DELIVERY, U.S. PERSONNEL "WITNESS" AND "DOCUMENT" THE TRANSACTION, PACOM REIMBURSES PARTNER NATION IF THE TRANSACTION IS LEGAL AND FUNDING IS AVAILABLE. CHECK WITH YOUR EXERCISE PLANNER TO DETERMINE DCCEP FUND AVAILABILITY.
2. ALL REQUESTS FOR BILLETING MUST BE PRE-APPROVED BY THE RESPECTIVE COMPONENT COMMAND POC.

VEHICLE REPAIR CAN NOT OCCUR MORE THAN TWO WEEKS PRIOR TO STARTEX, OR AFTER ENDEX.

Other Logistics Support Tools

The ACSA/MLSA is just one tool for use by logisticians in supporting exercises and operations. Others available include:

Other Services – LSSS that units bring with them to the exercise or operation and can also include support from agencies like the Defense Logistics Agency (DLA).

Contracting – This is open purchase procurements negotiated and awarded by a warranted US Contracting Officer. Contracting Officers and Authorized ordering and receiving officers should work in close coordination to provide the best means of support to customers and best value to the government.

Exercise Related Construction (ERC)

ERC Program

Congressionally approved, Joint Chiefs of Staff program directed in support of USPACOM Joint Exercises only.

ERC Purpose

Enhances exercise activities, reduces overall costs of US forces, enhances safety, and improves training.

Funds are appropriated for construction in support of U.S. Military exercise objectives. ERC projects cannot be used to satisfy host nation requests for assistance, although a benefit to the host may be a side result of the project.

Must not support permanent U.S. basing, use for intermittent exercise activities only.

ERC funds CANNOT be used for maintenance.

Exercise Related Construction (ERC)

ERC Execution

Site approval starts with the owner (host nation armed forces) and must be considered as the important first step.

A base access agreement or basing rights agreement must exist with the host nation.

Construction completed by US military, combined US and host nation military or contractors.

ERC Note:

US units cannot be charged, nor should they pay, rent for usage of ERC facilities. However US units can be charged for metered utilities used.

ERC Projects Completed in the Kingdom of Thailand

FY	PROJECT	LOCATION
2002	Barracks	Samesan
2003	Food Prep Facility	Samesan
2003	JTF Building (Red Horse) Phase I	Utaphao
2004	Barracks	Ban Chan Krem
2005	Marshalling Yard	Korat
2005	MOUT Complex	Camp Erawan, Lop Buri
2005	Wash Rack	Samesan
2005	Pave Parking Area for Wash Rack	Samesan
2005	Open Air Classroom	Samesan
2006	Multi-Purpose Building (Red Horse) Phase II	Utaphao
2006	JTF Building Renovations (Red Horse)	Utaphao
2006	Security Fence	Ban Chan Krem
2006	Water System Upgrade	Ban Chan Krem
2007	Renovate AAG/DAG Facility	Utaphao
2007	Hangar 101 Renovations	Utaphao
2007	KD Range Improvements	Camp Erawan, Lop Buri
2007	Upgrade Tactical Control Facility	Sattahip
2007	Sniper/Rappel Tower	Camp Erawan, Lop Buri
2008	CQB Facility	Camp Erawan, Lop Buri
2008	Range Road Improvements	Camp Erawan, Lop Buri
2008	MOUT Phase II	Ban Chan Krem
2008	ASP	Ban Chan Krem
2009	MOUT Complex Expansion	Camp Erawan, Lop Buri
2010	Beach MOUT	Hat Yao
2011	Inland MOUT	Hat Yao
2012	ASP Road	Utaphao
2012	VTOL Pad (MV22 Capable)	Hat Yao
2012	MOCK Airfield	Hat Yao
2012	Feeder lines (Electric)	Utaphao
2013	KD Range	Sattahip
2013	Hanger 101 Renovations II	Utaphao
2013	Mobility Corridor	Hat Yao
2013	Multipurpose Tower	Ban Chan Krem
2013	Red Horse Building #5	Utaphao
2014	Building 3040 RTMC DIV HQ	Samesan

MLSR Form Generally Seen for Larger Exercise

MLSR Form

ACQUISITION AND CROSS-SERVICING AGREEMENT (ACSA) MUTUAL LOGISTICS SUPPORT REQUEST (MLSR) AND RECEIPT FORM

Ver. 2.0

1. Requisition No. LCESM011	2. Support Agreement US-TH-02	3. Operation/Theater USPACOM	4. Order Date
5. Requesting Unit 3MLG	6. Providing Unit DIV, RTMC	7. Estimated Start Date 02/28/12	8. Estimated End Date 03/05/12
9. Fund Cite & Obligated Amount	10. Delivery Place SAMEASAN Bldg 1015	11. Delivery Time 0800	

12. REQUESTED LINE ITEM SUMMARY (SEE ATTACHED LINE ITEM DETAIL SHEET)

Attach	Item Description	Unit of Issue	Quantity Requested	Quantity Received	Unit Price	Total Price
	LAUNDRY SERVICES FOR 150 PAX EVERY 3 DAYS (2 TIMES EACH)	BUNDLE	300		130	39,000

13. US POC: 1STLT FRANCISCO PIETRI - 081 772 2106

14. RTAF POC: MC PHARAT KHAMBOOT - 081 983 7187

Initial Meter Reading: _____ Ending Meter Reading: _____

15. Method of Payment
 Cash Replacement-in-Kind (RIK) Equal/Value-Exchange (EVE)
 16. Currency: **Thai Baht (THB)** 17. Not to Exceed Amount: **40,000 THB**

18. Total Item Cost: _____

19. Authorized Requestor
MFP Appointed Personnel (In Writing)
 Name (Last, First, MI Rank): **Pennington, Edward J GS-13**
 Signature: _____ Date: _____

20. Authorized Supplier
RTAF Representative
 Name (Last, First, MI Rank): **WORAWICH, HIRUNSUK CDR**
 Signature: _____ Date: _____

Cell Phone Number: **089 982 7040** E-Mail Address: **ED_INPAC@YAHOO.COM**

Unit/Office: **MARFORPAC G4**

22. Account Number: **302-7-05921-5** 23. SWIFT Code: **TMBKTHBK** 24. Account Type: **SAVINGS**

25. Account Name: **MARINE DIVISION 54**

26. Bank Name & Address: **TMB BANK PUBLIC COMPANY LIMITED, SATTAPH**

27. Authorized to Receipt
 Name (Last, First MI Rank): _____
 Signature: _____ Date: _____

28. Invoice of Supplier
 I certify that the amount invoiced is exclusive of all taxes to which exemption has been granted under provisions of existing agreements and that the invoice is correct.
 Name (Last, First MI Rank): _____
 Signature: _____ Date: _____

Signature: _____ Date: _____

Unit/Office: _____ E-Mail Address/Phone #: _____

29. Disbursing Acceptance & Date: _____

30. MFP MNL Officer Approval & Date: _____

MLSR Form Generally Seen for JCET/CNT

**MUTUAL LOGISTIC SUPPORT
ORDER/RECEIPT/INVOICE FORM
(Standard order form US-TH-02)**

Guidance on completion is in ACSA, I&S, MLS Handbook and Service procedures

- The Requester must complete areas 1 to 11, 15, 16, 17, 19, 21, 24, and 27
- The Supporter must complete areas 12 to 15, 18, 20, 21, 22, 23, 25, 26.
- The financial activity must complete area 28

1 Request Number	3 From (Requester) ODA 1335, C Co, 3 rd BN, 1 st SFG(A)		4 To (Issuing Activity) RTMTC Force Recon Battalion		5 Implementation Arrangement Number TWO COPIES - SUPPLIERS	
2 Date of Request: 01 MAY 17	6 Fund Cite (U.S. use only) MIPR 77DBIAK038					7 Date of Requested Delivery: 01 MAY 2017
8 Stock Number	9 Description of requested support (Detailed description may be attached)	10 Units	11 Quantity Required	12 Quantity Delivered	13 Unit Price	14 Total
	Fuel	EA	1	1	17,175 THB	17,175 THB
	Barracks Use / Water and Electricity Usage	EA	1	1	103,050 THB	103,050 THB
	Zodiac Usage and Maintenance	EA	1	1	17,175 THB	17,175 THB
	Jungle Survival Training	EA	1	1	6,870 THB	6,870 THB
16 Place of Delivery of requested support RTMTC Force Recon Battalion, Samburj, Thailand	17 Method of Reimbursement	Proposed	18 Total Amount Claimed 144,270 THB		19 Liability Limitations	
	Cash	144,270 THB	20 Payable to RTMTC Force Recon Battalion Bank Name: THB Bank Account Number/Type: 302 [] 8-9/Checking		21 Additional Remarks & Transaction Codes	
	Replacement-in-kind		22 Payment Forwarded to			
	Equal Value Exchange					
23 Schedule for Replacement/Exchange and Place of delivery of replacement item		24 Authorized Requesting Officer Albert, Samuel G. CPT		25 Authorized Supplying Officer Wacharn Khoapat CDR		27 Received, Inspected & Accepted by (Requester's Agent) Albert, Samuel G. CPT
Name/Grade	Organization	Signature	Signature	Signature	Signature	Signature
	ODA 1335, C Co, 3 rd BN, 1 st SFG(A)					ODA 1335, C Co, 3 rd BN, 1 st SFG(A)
28 Signature block of payment receiving Officer		X				

I certify that I received _____ (Amount, Cash or Exchange Item/Service) from _____ (Official's Name) representing the _____ Government on _____ (Date) This payment represents the _____ payment due under this invoice. The amount of payment still outstanding is _____ (Amount, Cash or Exchange Item/Service) _____ (Country) _____ (Signature, Title and Date of (Country) Official)

Explanation of Entries On MLSR Form

- BLOCK 1 CONTAINS EIGHT (8) SEQUENTIAL, ALPHA/NUMERIC CHARACTERS THAT DISTINGUISHES THE DOCUMENT FROM ALL OTHER MLSR DOCUMENTS AND SERVES AS AN ABBREVIATED POINT OF REFERENCE. EXAMPLES INCLUDE KORAT001, 31MEU001, 3DMAR001, CG130001. AT A MINIMUM, THE FINAL THREE (3) CHARACTERS MUST BE NUMBERS; 001 THRU 999.
- BLOCK 2 REFERENCES THE ABBREVIATED DESIGNATOR ASSIGNED BY THE DEPARTMENT OF STATE ON THE COVER PAGE OF EACH ACSA/MLSA. FOR THAILAND THE DESIGNATOR IS US-TH-02, FOR THE PHILIPPINES IT IS RP-US-01.
- BLOCK 3 IDENTIFIES APPROPRIATE COMBATANT COMMAND AREA OF RESPONSIBILITY WHERE TRANSACTION OCCURS OR THE NAME OF THE DESIGNATED OPERATION (E.G. ENDURING FREEDOM, TOMADACHI, ETC).
- BLOCK 4 IS THE DATE THE DOCUMENT IS PROVIDED TO THE FOREIGN MILITARY ORGANIZATION/PERSON FOR SUPPORT.
- BLOCK 5 IS THE NAME OF REQUESTING UNIT: BRAVO CO, 1/3; 15TH MEU, ETC.
- BLOCK 6 IS THE NAME OF SUPPORTING UNIT: G4DIV, RTMC; MB TERNATE, ETC.
- BLOCK 7 IS THE DATE LOGISTICS SUPPORT, SUPPLIES OR SERVICES (LSSS) ARE PLANNED TO BEGIN, IN SOME CASES THE DATE MAY ALSO INCLUDE A TIME.
- BLOCK 8 IS THE DATE LOGISTICS SUPPORT, SUPPLIES OR SERVICES (LSSS) ARE PLANNED TO END, IN SOME CASES THE DATE MAY ALSO INCLUDE A TIME.
- BLOCK 9 IS FOR THE G-8 OR FISCAL OFFICERS FUND CODE AND DEPICTS THE PARTNER NATION CONVERTED CURRENCY VALUE THAT IS OBLIGATED AGAINST THIS TRANSACTION. THIS AMOUNT MUST BE EQUAL TO OR GREATER THAN THE BLOCK 17 "NOT TO EXCEED AMOUNT" VALUE.
- BLOCK 10 IS THE PLACE OF DELIVERY OF THE LSSS, THIS BLOCK MAY BE N/A OR LEFT BLANK.
- BLOCK 11 IS THE TIME OF DELIVERY OF THE LSSS, THIS BLOCK MAY BE N/A OR LEFT BLANK.
- BLOCK 12 IS DESCRIBED AS FOLLOWS:
 - (ATTCH) INDICATES THE QUANTITY OF SUPPORTING DOCUMENT ATTACHMENTS (IF REQUIRED) THIS BOX MAY BE LEFT BLANK, N/A.
 - (ITEM DESCRIPTION) PROVIDE A SUCCINCT DESCRIPTION OF THE LSSS (E.G. 1.5 LITER BOTTLED WATER, ELECTRICITY, 10 TON CRANE, GREY WATER, SECURITY, MEALS, ETC).
 - (UNIT OF ISSUE) A COMMON SENSE DESCRIPTION OF THE LSSS (E.G. PER DAY FOR A BUILDING OR ROOM, EACH FOR BOTTLES OF WATER, EACH FOR NUMBER OF CRANES, GAL FOR GALLONS OF GRAY WATER, ETC). THE "KEY CONSIDERATION WITH THIS BOX IS TO ENSURE A DISINTERESTED PARTY CAN VIEW THIS BOX WITH THE FOLLOWING BLOCK 12 BOXES AND CLEARLY UNDERSTAND THE RESULTS OF THE MATH.
 - (QUANTITY REQUESTED) IS THE "PLANNING QUANTITY" NORMALLY COMPLETED MONTHS IN ADVANCE OF DOCUMENT EXECUTION. THIS QUANTITY CAN BE CHANGED DURING EXECUTION IF SUPPORTING PARAGRAPH IS ATTACHED.
 - (QUANTITY RECEIVED) IS THE ACTUAL QUANTITY RECEIVED. THIS AMOUNT CAN BE BOTH HIGHER AND/OR LOWER THAN QUANTITY REQUESTED DUE TO CHANGES IN OPERATIONAL REQUIREMENTS OR NEW, EMERGING REQUIREMENTS. NO DOCUMENTATION IS NECESSARY IF THE QUANTITIES ARE EQUAL TO OR LOWER THAN THE REQUESTING QUANTITY OR THE HIGHER QUANTITY DOES NOT RESULT IN THE TOTAL COST OF THE TRANSACTION EXCEEDING THE "NOT TO EXCEED AMOUNT" VALUE IN BOX 17.
 - (UNIT PRICE) IS THE NEGOTIATED AND APPROVED PRICE/COST OF THE LSSS. THIS VALUE CANNOT BE CHANGED WITHOUT SUPPORTING DOCUMENTATION.
 - (TOTAL PRICE) IS THE SUM OF QUANTITY RECEIVED AND UNIT PRICE (AND POTENTIALLY THE UNIT OF ISSUE BOX). THIS VALUE CAN ONLY BE CHANGED BASED ON THE QUANTITY RECEIVED VALUE CHANGE AS IDENTIFIED ABOVE.

Explanation of Entries On MLSR Form
--

- BLOCK 13 IS THE ONSITE U.S. POC THAT “MAY” VERIFY THE LSSS WAS PROVIDED (NAME AND LOCAL PHONE NUMBER), THIS IS NOT MANDATORY.
- BLOCK 14 IS THE ONSITE PARTNER NATION POC THAT “MAY” VERIFY THE LSSS WAS PROVIDED (NAME AND LOCAL PHONE NUMBER), THIS IS NOT MANDATORY.
- BLOCK 15 IS THE METHOD OF PAYMENT, PLACE X IN THE APPROPRIATE BOX.
- BLOCK 16 IS THE CURRENCY THE TRANSACTION WILL BE NEGOTIATED AND PAID IN (ALMOST EXCLUSIVELY IT IS HOST NATION CURRENCY).
- BLOCK 17 IS THE MAXIMUM AMOUNT ALLOWABLE TO BE PAID ON THE TRANSACTION AND CANNOT EXCEED THE AMOUNT OBLIGATED IN BLOCK 9.
- BLOCK 18 IS THE SUM OF BLOCK 12 TOTAL PRICE BOXES IN THE EVENT THERE IS MORE THAN ONE “TOTAL PRICE” ON A SINGLE TRANSACTION.
- BLOCK 19 IS THE AUTHORIZED REQUESTOR OF THE LSSS. IN FOREIGN COUNTRIES THIS IS NORMALLY THE U.S. POC. ALL U.S. PERSONNEL MUST BE APPOINTED IN WRITING TO EXECUTE ANY ACSA/MLSA TRANSACTIONS IN THE PACOM AREA OF RESPONSIBILITY. INFORMATION MUST BE LEGIBLE AND SHOULD BE TYPED IF POSSIBLE DUE TO DOCUMENT DEGRADATION FROM SCANNING, COPYING, ETC. LAST NAME, FIRST NAME, MIDDLE INITIAL, SIGNATURE, DATE OF SIGNATURE, LOCAL CELL PHONE NUMBER, E-MAIL ADDRESS AND HOME STATION UNIT/OFFICE IS REQUIRED. HOME STATION PHONE NUMBER MAY BE SUBSTITUTED IF NO LOCAL CELL IS AVAILABLE.
- BLOCK 20 IS THE SAME AS BLOCK 19 ABOVE EXCEPT IT IS THE PARTNER NATION COUNTERPART INFORMATION AND IS THE “AUTHORIZED SUPPLIER” OF LSSS.
- BLOCK 21 IS THE AMOUNT “PAID” AGAINST THE TRANSACTION. IN SOME CASES, INTERIM OR PARTIAL PAYMENTS ARE AUTHORIZED UNDER ACSA STATUTE. THIS BLOCK MAY SERVE AS A RECEIPT FOR PARTIAL PAYMENTS.
- BLOCK 22 IS THE ACCOUNT NUMBER DESIGNATED BY THE PARTNER NATION TO RECEIVE PAYMENTS FOR LSSS PROVIDED.
- BLOCK 23 IS THE SWIFT CODE (OR ROUTING NUMBERS IN THE CASE OF THE U.S.) OF THE DESIGNATED BANK TO RECEIVE PAYMENTS FOR LSSS PROVIDED.
- BLOCK 24 IS THE TYPE OF ACCOUNT (CHECKING OR SAVINGS) THAT IS DESIGNATED TO RECEIVE PAYMENTS FOR LSSS PROVIDED.
- BLOCK 25 IS THE ACCOUNT NAME (NORMALLY A UNIT OR COMMAND DESIGNATION) AUTHORIZED TO RECEIVE PAYMENTS FOR LSSS PROVIDED.
- BLOCK 26 IS THE NAME AND ADDRESS (OR LOCATION) OF THE BANK DESIGNATED TO RECEIVE PAYMENTS FOR LSSS PROVIDED.
- BLOCK 27 IS THE AUTHORIZED RECEIVER OF THE LSSS. IN FOREIGN COUNTRIES THIS IS NORMALLY THE U.S. POC. ALL U.S. PERSONNEL MUST BE APPOINTED IN WRITING TO EXECUTE ANY ACSA/MLSA TRANSACTIONS IN THE PACOM AREA OF RESPONSIBILITY. INFORMATION MUST BE LEGIBLE AND SHOULD BE TYPED IF POSSIBLE DUE TO DOCUMENT DEGRADATION FROM SCANNING, COPYING, ETC. LAST NAME, FIRST NAME, MIDDLE INITIAL, SIGNATURE, DATE OF SIGNATURE AND E-MAIL ADDRESS AND PHONE NUMBER IS REQUIRED.
- BLOCK 28 IS THE SAME AS BLOCK 26 ABOVE EXCEPT IT IS THE PARTNER NATION COUNTERPART INFORMATION AND IS THE “AUTHORIZED SUPPLIER” OF LSSS.
- BLOCK 29 IS THE SIGNATURE AND DATE THE DISBURSING REPRESENTATIVE ACCEPTS THE DOCUMENT AS ACCURATE AND COMPLETE FROM THE MFP APPOINTED ACSA/MLSA OFFICER.
- BLOCK 30 IS THE FINAL QUALITY ASSURANCE DOCUMENT(S) REVIEW AND APPROVAL BY THE MFP APPOINTED ACSA/MLSA OFFICER.

[\(BACK\)](#)

THE BOTTOM LINE & THE BEST ADVICE WE CAN GIVE PLANNERS!

Stay out of Trouble!

There is **NO STATUS OF FORCES AGREEMENT** in Thailand. What that means basically is that by being in the Kingdom, we are essentially tourists and subject to Thai Law.

Following is a list of suggestions, thoughts, ideas, advice or whatever you may wish to call it, on how to reap the greatest benefit from your trip to Thailand, both personally and professionally. Thailand is a beautiful country with unique "tourist" attractions that can be found nowhere else in the world. I strongly encourage you to resist the "hotel potato" syndrome during your "off duty" hours and experience some of the wonders that can be found in the "Land of Smiles". This "Survival Guide" follows no logical order or sequence -- just random thoughts as they come to mind.

- Thailand is always hot and muggy. Take light, warm weather clothing. Uniform requirements are normally Class B for official business and are required for any visit to JUSMAG unless otherwise specified. Military / government personnel are not allowed to wear cutoffs or flip flops within the JUSMAG compound unless participating in physical exercise activities. For civilian personnel business suits are appropriate when meeting with **senior** military / professional people during business hours, however, leisure attire (slacks and sport shirt) is the norm for normal duty and most social functions.
- American Express is not as widely accepted, as is Visa or Master Card -- take a combination. There is an American Express office in Bangkok where you can obtain cash advances
- All major expenses (hotel, laundry, dining, jewelry, etc.) can be covered with credit cards.
- The amount of "cash" you take depends on the amount of "street shopping" and entertainment activities you plan on doing. You can find many outstanding bargains in clothing, luggage, costume jewelry, and gift items from the street vendors. Take a mix of US currency and travelers checks, whatever you feel most comfortable with.
- Currency exchange facilities and ATMs are located throughout Bangkok and the Kingdom and are easy to find. These facilities will offer the best exchange rates. Exchange facilities outside Bangkok are primarily banks. Passports are required as identification when cashing travelers checks or exchanging money at the bank. Hotels offer the worst exchange rates.
- **You cannot cash a personal check in Thailand.**
- When filling out the immigration arrival form given to you on the airplane, under the "length or duration of stay" section, indicate the maximum number of days you are allowed to remain in country (30 days). Upon arrival immigrations will stamp your passport with an "Admitted Until" date, which corresponds with the length of stay you

have indicated. **Always** check this date prior to departing the immigration area – they have been known to make mistakes. Under local address or hotel put JUSMAGTHAI.

- After clearing immigration proceed to the customs green "nothing to declare" exit. (do not declare anything that is for personal use).
- Several currency exchange facilities are located in the lobby and you should exchange about \$100.00 for Thai Baht. Average exchange rate is fluctuating but should be about \$1.00 = 34 Baht.
- If no one is there to meet you, locate the Thai Limousine service in the lobby and hire a car to the hotel. Cost is approx. 1200 Baht (\$36.00) for a car to any hotel in Bangkok, regardless of number of passengers. Many hotels have cars available at the airport but check the price prior to agreeing to anything. Regular taxis are also available on the lower floor of the airport. After exiting customs, follow the signs that will direct you to an escalator. Ensure that the taxi driver is using the meter. The cost for a regular taxi to downtown should be around 300-400 THB on the meter, plus an additional 50 THB airport departure fee and approximately 70 THB for tolls. The 50 THB departure fee will not show up on the meter but is a legitimate charge that the taxi driver must pay. Refrain from going out on the street and hiring a taxi unless you are familiar with Bangkok.
- Tipping is acceptable but don't try to inflate the economy. Ten per cent is more than sufficient. Most hotels and upscale restaurants will automatically add a 10% service charge to the bill -- check the fine print on the menu or ask if prices are NET (nothing additional added) or Plus (including 7% VAT and 10% service charge).
- The Royal Family is worshipped in Thailand. **DO NOT** say anything derogatory about the Royal Family or pay disrespect in any fashion towards them. You will see pictures of the King everywhere, including on the money -- **ALWAYS** show respect.
- Buddhism is the prevalent religion. Shrines and Temples are abundant and contain some of the most magnificent architecture and artwork you will ever see. Recommend you take every opportunity to visit some of the more famous ones while in Thailand.
- Never touch a Buddhist Monk or an image of Buddha, this is especially important for females. When visiting any Temple or religious shrine dress conservatively for the visit. Sleeveless shirts and / or shorts are not considered proper attire. Again, this is most important for females.
- Always remove your shoes when entering a Temple or religious shrine or when entering a Thai person's home. Some traditional Thai restaurants will also request that you remove your shoes prior to entering the dining area. Don't worry; your shoes will still be right where you left them when you return.
- Never point the bottom of your foot or your toe at a Thai person, image of Buddha, or image of the Royal Family. To do so implies that you consider that person to be "lower than the dirt you walk on". If you drop Thai currency of any denomination, **DO NOT** step on it to keep it from blowing away -- you have just stepped on and defaced an image of the King.
- The head and shoulders are considered sacred and should never be touched unless the person is a "very" close friend or family member.

- Thailand is known as the "Land of Smiles" for a reason. Thai people are generally very happy, sincere and anxious to please and have a smile for every occasion. A friendly smile from a member of the opposite sex is not a "come on".
- Avoid any type of confrontation and do not display frustration, anger or raise your voice with a Thai person in public. To do so causes them to "lose face". It infers that they have done something to cause you to be uncomfortable and reflects badly upon them. You will have an enemy for life.
- If you have not been fortunate enough to experience the delights of Thai food "ease" yourself into it -- give your system a chance to adjust to the spices and methods of preparation.
- You will see foods that may not be acceptable in your culture but there is nothing that will cause you physical harm or discomfort (other than the standard travel afflictions).
- Make sure all meats are well cooked and hot when you eat them. This applies primarily to the street vendors and sidewalk cafes.
- You are going to see types of fruits (edible) that you have never seen before and they are all outstanding. Recommend you try every different variety you can find. Many of the hotels have brochures in the rooms that explain the "strange" looking objects you will find in the welcome fruit basket. Many people miss this wonderful experience just because they don't know that that "object" is really a delicious piece of fruit.
- **DO NOT DRINK TAP WATER!!!** Bottled water is available everywhere, including the hotel rooms. Water from a pitcher is normally potable only in "high class" restaurants. Most major hotels provide one or two small bottles of drinking water per day free of charge.
- You are going to be amazed at how friendly Thai people are. Their sincerity and desire to please sometimes surprises and puts westerners on the defensive. Be assured that 99% of them are truly sincere and are not "used car salesmen".
- Do not judge a Thai person's intelligence by his ability / inability to speak English. It will get you in trouble every time. This is especially true when dealing with military and / or professional people.
- Do not **assume** that a Thai person understands something you have told them -- even if they indicate that they do. More often than not an affirmative answer to "Do you understand?" only indicates that they have heard you.
- If looking for a specific answer do not ask a yes/no question. Do not ask "Are you ready for tomorrow?" Ask "What have you don't to prepare for tomorrow?" Or something similar. When getting many "Yes" answers you may dig and find the truth is actually closer to "No."
- **TAD / TDY US military / government employees may not operate any motor vehicle, especially motorcycles, while on official business in Thailand.** For safety reasons it is not advisable to ride on a motorcycle as an operator or passenger. Ground transportation will be provided for all official requirements and taxis for leisure travel are plentiful.

- Never motion or gesture to a Thai person with an upturned palm, i.e., wave for someone to come towards you -- this is an obscene gesture. Always motion with the palm of the hand "down".
- You may be invited to participate in social functions (meals, golfing, etc.) and are encouraged to do so. Thais are very social by nature and often more can be accomplished during a two or three hour meal than during a full business day.
- Last, but far from least, do not become discouraged by the Thai sense of time. It is greatly influenced by the beliefs of Buddhism that "everything will happen in it's own time".

This list is by no means "all inclusive". There are many inexpensive books that will give you a much deeper and better understanding of the Thai culture and business practices. It will also serve you very well to learn a few simple phrases in the Thai language -- it shows a genuine interest in their society and culture.

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THAILAND RANK	ROI TRI	ROI THO	ROI EG	PHAN TRI	PHAN THO	PHAN EG	PHAN EG PHISET	PHON TRI	PHON THO	PHON EG	CHOM PHON
ARMY											
U.S. RANK TITLES	2D LIEUTENANT	1ST LIEUTENANT	CAPTAIN	MAJOR	LIEUTENANT COLONEL	COLONEL	BRIGADIER GENERAL	MAJOR GENERAL	LIEUTENANT GENERAL	GENERAL	GENERAL OF THE ARMY
THAILAND RANK	RUA TRI	RUA THO	RUA EG	NAWA TRI	NAWA THO	NAWA EG	NAWA EG PHISET	PHON RUA TRI	PHON RUA THO	PHON RUA EG	CHOM PHON RUA
NAVY											
U.S. RANK TITLES	ENSIGN	LIEUTENANT JUNIOR GRADE	LIEUTENANT	LIEUTENANT COMMANDER	COMMANDER	CAPTAIN	COMMODORE ADMIRAL	REAR ADMIRAL	VICE ADMIRAL	ADMIRAL	FLEET ADMIRAL
THAILAND RANK	RUA AKAAD TRI	RUA AKAAD THO	RUA AKAAD EG	NAWA AKAAD TRI	NAWA AKAAD THO	NAWA AKAAD EG	NAWA AKAAD EG PHISET	PHON AKAAD TRI	PHON AKAAD THO	PHON AKAAD EG	CHOM PHON AKAAD
AIR FORCE											
U.S. RANK TITLES	2D LIEUTENANT	1ST LIEUTENANT	CAPTAIN	MAJOR	LIEUTENANT COLONEL	COLONEL	BRIGADIER GENERAL	MAJOR GENERAL	LIEUTENANT GENERAL	GENERAL	GENERAL OF THE AIR FORCE

NOTE- Phan Eg Phiset and Nawa Akaad Eg Phiset grades wear shoulder insignia of Phan Eg and Nawa Akaad Eg, respectively, and collar insignia of general officers. Nawa Eg Phiset grade wears shoulder insignia of Nawa Eg and collar insignia of flag officers.

THAI RELATED RANK INSIGNIA

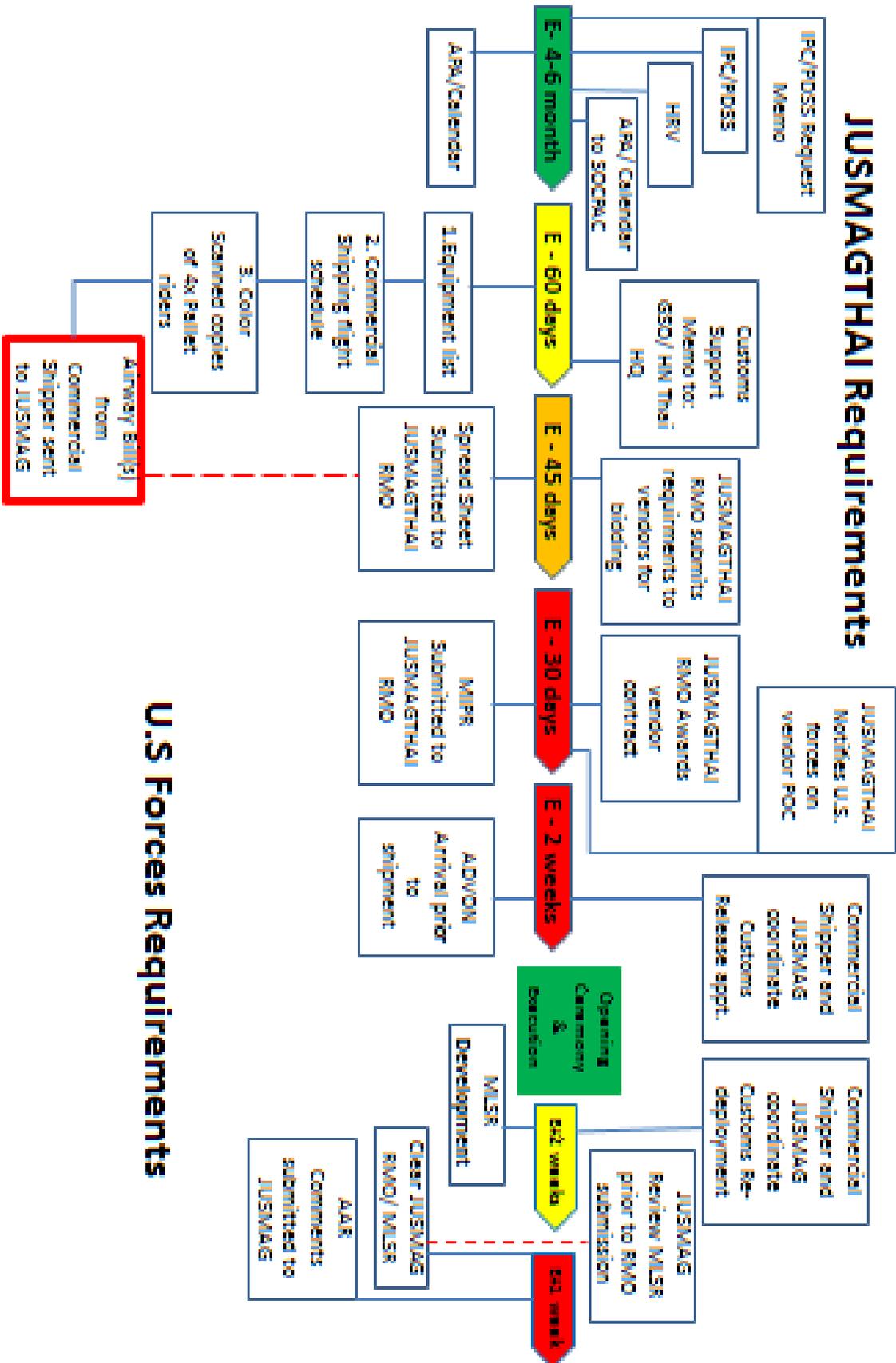
THAILAND RANK	PHON THAHAAN BOK	SIP TRI CONG PRACHAMGAAN	SIP TRI	SIP THO	SIP EG	JA SIP TRI	JA SIP THO	JA SIP EG
ARMY	NO INSIGNIA							
U.S. RANK TITLES	BASIC PRIVATE	NO RANK	PRIVATE 1ST CLASS	CORPORAL	STAFF SERGEANT	SERGEANT 1ST CLASS	MASTER SERGEANT	STAFF SERGEANT MAJOR
THAILAND RANK	PHON THAHAAN RUA		JA TRI	JA THO	JA EG	PHAN JA TRI	PHAN JA THO	PHAN JA EG
NAVY		NO RANK						
U.S. RANK TITLES	SEAMAN RECRUIT		SEAMAN	PETTY OFFICER 3D CLASS	PETTY OFFICER 1ST CLASS	CHIEF PETTY OFFICER	SENIOR CHIEF PETTY OFFICER	MASTER CHIEF PETTY OFFICER
THAILAND RANK	PHON THAHAAN AKAAD	JA AKAAD TRI CONG PRACHAMGAAN	JA AKAAD TRI	JA AKAAD THO	JA AKAAD EG	PHAN JA AKAAD TRI	PHAN JA AKAAD THO	PHAN JA AKAAD EG
AIR FORCE	NO INSIGNIA							
U.S. RANK TITLES	AIRMAN BASIC	NO RANK	AIRMAN 1ST CLASS	SERGEANT	TECHNICAL SERGEANT	MASTER SERGEANT	SENIOR MASTER SERGEANT	CHIEF MASTER SERGEANT

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ANNEX K

JUSMAGTHAI Requirements



U.S Forces Requirements

Human Rights Vetting Guide

Human Right Vetting (commonly referred to as Leahy vetting) is a process which must happen prior to every event involving Thai military members receiving U.S. aid (i.e. training or money). This process must be completed NLT 45 days prior to execution in most cases and takes 2-4 weeks minimum to finish. This information is for the commander of the unit executing training for large events (JCET/CNT) and individuals for smaller events (SMEEs etc). JUSMAGTHAI will execute this process but need the following information after the IPC/PDSS or as soon as available:

First Name

Last name

Full written in Thai Script (JUSMAG can accommodate translating this if not possible, even having them write it and taking a photo would help)

National Residential ID number (Thai ID number not passport number, normally a 13 digit number)

Job Title (Commander/S3)

Date of Birth in (mm/dd/yyyy format)

Place of Birth (Town, Province, Country)

Sex (M/F)

Unit Name (1st Royal Thai Army Special Forces Division, spell it out, not 1 RTASF DIV)

Unit Location (Camp Erawan, Lop Buri)

Higher Command (Royal Thai Army, Navy, Police etc)

Notes:

- Provide Unit Name information with subunit/subdivision info that has three tiers of description: For example, "Nareasuan Camp, Provincial Region 5, Border Patrol Police", Royal Thai Army or Police does not count as one of the tiers and should not be included in the unit name but be entered separately under the section "Unit Alias".
- If possible have more information on more people than needed, this allows flexibility in which unit the event will ultimately execute with.
- Generally speaking this is information the Thai member acting as lead during the IPC and they will gather and email later, as they will have to ask for this information from their commander and likely their commander's commander.
- If it will be difficult to mention that a human rights screening needs to take place, simply call it an administrative requirement.
- The below is an example of a spreadsheet for an individual.

Subject Information (Name)				
Name 1	Name 2	Name 3	Name 4	Name 5
Somchai (first name)	CHA-AEMTED (surname in CAPS)			
Other Subject Information				
Father Name	Mother Name	Other Identifier		
		ปัญญา ชะเอมเทศ (name in Thai)		
Subject ID #		Subject Information (Place of Birth)		
ID #	DOB (mm/dd/yyyy)	City/Village	State/Province	Country
3130000000000 (Thai resident ID#)	10/3/1971	Bangkok	Bangkok	Thailand
Search Information	Subject Sex			
Country to Search	Sex (M/F)			
Thailand	M			
Unit Information				
Unit Type	Unit Name	Unit Alias	Job Title/Rank	
Police	Sub-Division 1, Faculty Division, Police Education Bureau	RTP	Pol.Lt.Col.	

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ANNEX M –DOD Aircraft Ground Support Thai Locations

DoD Aircraft Support Thai Locations

	Airport	ICAO	IATA	Fuel Supplier	Ground Handling	Immigrations	Customs
1	Suvarnbhumi	VTBS	BKK	AML Global	AML Global	On Field	On Field
2	Don Mueang	VTBD	DMK	DLA Contract	AML Global, MJETS	On Field	On Field
3	Chiang Mai	VTCC	CNX	DLA Contract	AML Global, MJETS	On Field	On Field
4	Chiang Rai	VTCT	CEI	AML Global	AML Global, MJETS	On Field	On Field
5	Had Yai	VTSS	HDY	AML Global	AML Global	On Field	On Field
6	Phuket	VTSP	HKT	AML Global	AML Global, MJETS	On Field	On Field
7	Krabi	VTSG	KBV	AML Global	AML Global	On Field	On Field
8	Samui	VTSM	USM	AML Global	AML Global	On Field	On Field
9	Udon Thani	VTUD	UTH	DLA Contract	AML Global, MJETS	On Field	On Field
10	U-Tapao	VTBU	UTP	DLA Contract	Delta Golf	Rayong Imm.	Map Ta Phut
11A	Wing 1 (Korat)	VTUN		DLA Contract (Ex only)	RTAF	Nakhon Ratchasima Imm.	Chong Jom
11B	Nakhon Ratchasima (Korat)	VTUQ	NAK	UNK	UNK	Nakhon Ratchasima Imm.	Chong Jom
12	Hua Hin	VTPH	HHQ	AML Global	AML Global, MJETS	PrachuapKhirikhan Imm.	Prachuap
13	Ubon Ratchathani	VTUU	UBP	AML Global	AML Global	Ubon Ratchathani Imm.	Chong Meg
14	Khon Kaen	VTUK	KKC	AML Global	AML Global	Khon Kaen Imm.	NongKai
15	Suratthani	VTSB	URT	AML Global	AML Global	Suratthani Imm.	Ban Don
16	Phitsanulok	VTPP	PHS	AML Global	AML Global	Phitsanulok Imm.	Thung
17	Mae Hong Son	VTCH	HGN	No Fuel On Field	AML, with limited GSE	Mae Hong Son Imm.	Mae Hong Son
18	Mae Sod	VTPM	MAQ	No Fuel On Field	AML, with limited GSE	Tak Imm.	Mae Sod
19	Nan	VTCN	NNT	No Fuel On Field	AML Global	Nan Imm.	Thung Chang
20	Nakhon Phanom	VTUW	KOP	No Fuel On Field	AML, with limited GSE	Nakhon Panom Imm.	Nakhon Phanom
21	Chumphon	VTSE	CJM	No Fuel On Field	AML, with limited GSE	Ranong Imm.	Chum Phon
22	Nakhon Si Thammarat	VTSF	NST	No Fuel On Field	AML Global	Nakhon Si Thammarat Imm.	Nakhon Si
23	Ranong	VTSR	UNN	No Fuel On Field	AML, with limited GSE	Ranong Imm.	Ranong
24	Trung	VTST	TST	No Fuel On Field	AML, with limited GSE	Kantang Imm.	Kantang
25	Narathiwat	VTSC	NAW	No Fuel On Field	AML, with limited GSE	Narathiwat Imm.	Tak Bi
26	Pattani	VTSK	PAN	No Fuel On Field	RTAF	Pattani Imm.	Pattani

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How to consign airwaybill/seawaybill/bill of lading

Each freight forwarder/carrier has different template of consignment note. A freight forwarder may require a shipper to hand-write or fill information online and print out a consignment note. Shipper must check airwaybill/seawaybill/bill of lading instruction of a freight forwarder and provide a forwarder consignee information to reflect final consignment note to read as follows:

Consignee

information Receiver/Consignee/Company name:

American Embassy **Address:** 120 Wireless Road

Sub-district: Lumpini

District/City: Pathumwan

State/Province: Bangkok

Zip/Postal code: 10330

Country: Thailand

Attn/Contact person/Recipient's name: full name of POC at JUSMAG

Airwaybill

Consignee name/address:

American Embassy

120 Wireless Road

Lumpini,

Pathumwan

Bangkok 10330 Thailand

Attn: JUSMAG / (name of POC)

Example of FedEx airwaybill

2 To

Recipient's Name **(Full name of POC at JUSMAG)** Phone **(Phone no. of POC at JUSMAG)**

Company **American Embassy**

Address **120 Wireless Road, Lumpini**
Dept./Floor

Address

City **Pathumwan** State Province **Bangkok**

Country **Thailand** ZIP Postal Code **10330**

Recipient's Tax ID Number for Customs Purposes
 e.g. GST/RFC/VAT/IN/EIN/ABN, or as locally required

Some airwaybill allows to fill consignee (receiver) and delivery address separately into two different blocks. If there is only one block for consignee (receiver) address, while delivery address is different, please request shipper to contact a freight forwarder and inform this requirement. Change of delivery address may or may not be done at destination with or without additional charge in accordance with a company policy. Shipper must check term and condition with a forwarder when make a booking.

Seawaybill/Bill of lading

Surface shipments, carried by a commercial vessel line, arriving at a commercial port, require surrender Bill of Lading, Express Release, or copy of the original Bill of Lading (BL). *Surrender BL or Express Release is preferred.*

Consignee name/address: same with how to consign airwaybill

Notify party: This is the contact, whom shipping vessel line, will notify for customs clearance and delivery.

For door-to-door shipments (Preferred shipment method)

Name

full address of a local shipping company in Thailand appointed by shipper

For door-to-port shipments

American Embassy - Bangkok, Thailand

ATTN: JUSMAG

OR

Same as consignee

If air or surface shipments are carried by US government vessel, arriving at non-commercial port and cannot provide commercial bill of lading, DP1/Customs clearance process will not be done in a common way. This method is not recommended unless shipments are cleared through military channel instead of MFA/GSO.

Example of seawaybill of door to door shipment

Carrier: Hapag-Lloyd Aktiengesellschaft, Hamburg		Sea Waybill		Multimodal Transport or Port to Port Shipment	
Shipper: DLA DISTRIBUTION VSM SUBSISTENCE SUPPORT M AVE, BLDG 54-5 J3 OS NEW CUMBERLAND, PA 17070 U.S.A.			Carrier's Reference:	SWB.No.:	Page:
			15275965	HLCUHOU160512728	2 / 3
Consignee: AMERICAN EMBASSY 120 WIRELESS ROAD LUMPINI, PATHUMWAN, BANGKOK 10330 THAILAND ATTN: JUSMAG / HANUMAN GUARDIAN 2016	Export References: PCFN: GTHAI		Forwarding Agent: F.M.C.NO: 021213NF TBS SHIPPING HOUSTON, INC. 11811 NORTH FREEWAY, SUITE 516 HOUSTON, TEXAS 77060		
	Notify Address (Carrier not responsible for failure to notify): MARITIME SYNERGY (THAILAND) CO., LTD 106/53, MOO 9, TUNGSUKLA, SRIRACHA, CHONBURI 20230 THAILAND TEL:+66 (0) 38 401298/FAX: +66 (0) 38 401299 EMAIL:CS@MARITIMESYNERGY.COM		Consignee's Reference:		
Vessel(s): MOL CREATION	Voyage-No.: 049W	Place of Receipt: TRACY, CA			
Port of Loading: OAKLAND, CA, U.S.A.	Place of Delivery:				
Port of Discharge: LAEM CHABANG, THAILAND					
<small>Container Nos. Seal Nos. Marks and Nos. Number and Kind of Packages. Description of Goods</small>		<small>Gross Weight</small>		<small>Measurement</small>	

Example of bill of lading of door to port shipment

		Arrival Notice	
SHIPPER (Principal or Seller licensee and full address) 835TH U.S. ARMY TRANSPORTATION BATTALION TERMINAL OPERATIONS DIVISION BLDG #305, NAHA MILITARY PORT UNIT 35144, APO AP 96376-5144	B/L NUMBER 059014354	PAGE	
	EXPORT REFERENCES #THAILAND		
CONSIGNEE (Non-Negotiable Unless Consigned to Order.) AMERICAN EMBASSY 120 WIRELESS ROAD LUMPINI, PATHUMWAN BANGKOK THAILAND ATTN: MAJOR MICHAEL MARTIN/JUSMAG	FORWARDING AGENT (References)		
	POINT AND COUNTRY OF ORIGIN	DATE EXPORTED JUN. 22, 2017	
NOTIFY PARTY/INTERMEDIATE CONSIGNEE (Name and Full Address) SAME AS CONSIGNEE	DOMESTIC ROUTING / EXPORT INSTRUCTIONS / ALSO NOTIFY		

“Door to Door” VS “Door to Port”

Regardless delivery address, when a shipment is sent “door to door”, shipper has appointed a local shipping agent at destination in advance to clear Customs and arrange delivery to final address. After GSO obtains DP1 approval from MFA, a local shipping agent will collect document from GSO to process. All handling charges including storage charge are paid by shipper.

When a shipment is sent “door to port”, shipper arranges a shipment to arrive at port in Thailand only. Receiver is responsible for arranging a local shipping agent to clear Customs and arrange delivery.

Receiver is also responsible for any additional charges that may occur after a shipment arrives at port such as handling and storage charge.

Some air freight forwarder carrying “door to port” shipment may also perform Customs clearance and arrange delivery with additional charge to receiver. Most sea freight forwarders only carry a shipment and do not provide additional service.

Please clarify with shipper whether a shipment is sent “door to door” or “door to port”.

“Door to door” is a preferred shipment method.

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CONTACT ROSTERS AND ORG CHART

JUSMAGTHAI TELEPHONE DIRECTORY, REVISED AS OF FEB 2020
 JUSMAGTHAI SWITCHBOARD 02- 287-1036-45

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HEADQUARTERS		JOINT SUPPORT DIVISION	
Turnbull, Wayne, COL, USA, Chief, JUSMAG	101/103	Martin, Rovi, MAJ, USA, DIRECTOR	141
Waite, John, Civ, Chief of staff	102	Silapoosit, Usanee RM (Yee)	144
Siriporn(Yui) Geramethakul, Secretary/Admin Asst	100/103	Songkunnawuttikorn, Arpaporn RM (Ann)	143
ADMIN		Jaruslertsuwan, Leena RM	140
Saengchaem, Chumphol, TSgt, USAF (Bic) Joint Sup	181	TRICARE	
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Huebschman, Mark, MODA	405	Artitar (Bow) Udit, NAVFAC	124
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Jinda (Emmie) Teerabulkul, Land Cape FMS Case Mgr	606	FPD	
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Wanaluck (Gaye) Saengsuksawang	202	Moss, Trevor, FPD	803
Chanakan (Nook) Auttachak, Asst Admin	200	Anuchachart, Eur-U-SA, FPD (Ann) Emb line #8014476	810
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Baseel, John, LtCol, USMC, DIRECTOR	311	Mitsaeng, Soraya FPD (Jet)	812
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Sielert, Robin, MSG, USA, SOF Ops NCO	300	Sonsoi Tepatanapong, FPD (Son)	807
Hathipat (Por) Cheechern, Joint Ops PM	301	DLA	
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Anurak (Eddy) Klaicharoen, AMC 081-640-8940	166	TCA	
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Conference Room (Bldg B)	268/269	MP Guard (Front Gate/Back Gate)	155/657
Custodial Services (K.Golf / 087-021-5807)	187	Retiree Activities Office (RAO/VA)	165/866
DASSO (Bldg J-209) US Em line #8014833	115	Supply Store Keeper	175
Dispatcher (K.O / 081-899-6208)	172	Tailor Shop (10.00 – 17.00 hrs.) Bldg C	170
DLA Disposition Services	161/162	Test Room (Bldg C)	
Facilities Engineer	159	Thai Coordinating Authority	255/188
HDO THAI Coordinator 081-840-0582	317	(TCA Phone: 02-286-0346, Fax: 02-286-3295)	
ICS	189/190		
ISC Help Desk – US Embassy	#8014357	AMEX – US Embassy (Khun Orr)	#8014788



UNCLASSIFIED/FOUO JUSMAGTHAI Manning

